

The Farmworker's Institute of Education and Leadership Development FIELD EPIC BOARD OF DIRECTORS MEETING AGENDA

MINUTES

**Location: Cambria Pines Lodge
2905 Burton Dr.
Cambria, CA 93428**

Or by phone: 1-218-339-7800 Access Code 431-4064

August 26, 2017 2:30 PM

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

***We were unilaterally located to another conference we ordered.

1. MEETING CALLED TO ORDER

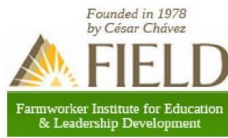
Mr. Villarino called the meeting to order at 2:30 P.M.

2. ESTABLISH A QUORUM

Quorum was established at 2:31 P.M.

Roll Call: David Villarino (present)
Joseph Casas (General Counsel – nonvoting) (not present)
Anthony Chavez (present)
Patrick Pine, Secretary (non-voting) (present)
Dr. Mark Martinez (present)
Michael Gomez, Treasurer (non-voting) (present)
Ines deLuna (present)
Nora Dominguez (present)
Rick Najera (present)

Staff Present: Rosa Ruelas (present)



Dr.Tamar Asatryan (present)

Mona Sidhu (present)

Delilah Martinez (present)

Sergio Guzman (present)

Susana Escamilla (present)

3. SALUTE TO THE FLAG / FARMWORKER POEM

Skipped.

4. ADOPTION OF THE AGENDA

Mr. Villarino asked everyone to review the agenda. There were no comments. Chair entertained a motion to approve the agenda as amended. Nora Dominguez moved and Ines DeLuna seconded the motion at 2:31 P.M. There was no discussion and the motion was approved unanimously by David Villarino, Anthony Chavez, Rick Najera, Nora Dominguez, Ines DeLuna and Dr. Mark Martinez.

5. OPEN PUBLIC FORUM

It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.

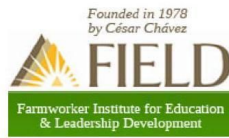
Public forum was opened at 2:32 P.M. Mr.Villarino asked the public for comments. There were no comments by the public.

CLOSE PUBLIC FORUM

Mr. Villarino closed the public forum at 2:33 P.M.

6. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.



a) *Pending litigation and personnel matters*

Mr. Villarino added a closed session. The board went into closed session at 3:13 P.M.

7. OPEN SESSION

A report out from closed session

Closed session ended at 3:28 P.M. No report was made since no action was taken during closed session.

8. APPROVAL OF THE CONSENT AGENDA:

All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

a) Approval of minutes from the June 29, 2017 meeting.

b) Approval of minutes from the July 7, 2017 meeting.

Chair entertained motion to approve the minutes from June 29, 2017 and July 7, 2017. Anthony Chavez moved and it was seconded by Rick Najera. The motion was carried at 2:33 P.M.. There was no discussion and it was moved at unanimously by David Villarino Anthony Chavez, Ines DeLuna, Rick Najera, Nora Dominguez and Dr. Mark Martinez at 2:34 P.M.

9. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

10. INFORMATION ITEMS (nonvoting):

a) Review of EPIC Financial Statements

a) 2016-2017 Un-audited Financial Report by Rosa Ruelas (Accounting Manager)

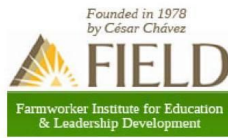
Rosa went over EPIC's 2016-2017 un-audited financial report. The report is from July 1, 2016-June 30, 2017. Net increased with an ending fund balance of \$617,493. It is recommended to have 3% reserve every year and we are currently at 5%.

Richard Alvarez joined the meeting through phone at 2:36 P.M.

b) Review Annual Declaration of Need for Fully Qualified Educators

Mona gave a brief overview of the Annual Declaration of Need for Fully Qualified Educators.

11. OLD BUSINESS: None at this time.



12. NEW BUSINESS:

EPIC:

1. **Action Item**-Shall the FIELD/EPIC Board Approve the 2016-2017 Un-audited Financial Report for EPIC?

Rick Najera moved and it was seconded by Ines DeLuna. It was carried unanimously. David Villarino, Anthony Chavez, Rick Najera, Nora Dominguez, Ines DeLuna and Dr. Mark Martinez all voted yes on the motion.

2. **Action Item**- Shall the FIELD/EPIC Board Approve the PIP for Mirella Bautista, Cesar Reveles, Matthew Mijares, Armando Sanchez, Keith Trumbo (added)?
3. **Action Item**-Shall FIELD/EPIC submit a Declaration of Need for Fully Qualified Educators to the California Commission on Teacher Credentialing
4. **Action Item**-Re-elect EPIC de Cesar Chavez Board of Trustees and officers for 2017-2018.

Chair entertain a motion to approve all action items for EPIC. It was amended by Rick Najera and Ines DeLuna. Rick Najera moved and it was seconded by Ines DeLuna. Mr. Villarino oped it for discussion and there was no discussion. The motion passed by with Directors Anthony Chavez, Rick Najera, Nora Dominguez, Ines DeLuna, Dr. Mark Martinez and Director Mr. Villarino abstaining.

ADJOURNMENT:

Chair entertained a motion to adjourn and Rick Najera moved to adjourn and it was seconded by Ines DeLuna. There was a vote and everyone agreed to adjourn. It was approved by David Villarino, Anthony Chavez, Rick Najera, Ines DeLuna, Nora Dominguez and Dr. Mark Martinez. The meeting was adjourned at 3:31 P.M.

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday November 4, 2017. Time and location to be determined

This Meeting Agenda was posted at least 72 hours in advance of the meeting at the FIELD Main Office, 410 West J. Street, Suite A, Tehachapi, CA 93561, online on the website, and at the meeting location.