



**Farmworker Institute of Education and Leadership Development  
FIELD/EPIC BOARD OF DIRECTORS MEETING**

**MINUTES**

**Location:** FIELD Executive Office  
122 E. Tehachapi Blvd. Suite E.  
Tehachapi, CA 93561

**Teleconference Meeting Locations:**  
1124 Foster Rd. Napa, CA 94558

**Or by phone: 1-218-339-7800 Access Code 502-5673**

**Saturday, May 19, 2018 10:00 A.M.**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 24 hours prior to the meeting.

**ON THE WEB:** Agendas may be viewed at [www.farmworkerinstitute.org](http://www.farmworkerinstitute.org)

**1. MEETING CALLED TO ORDER:**

*Mr. David Villarino called the meeting to order at 10:04 a.m.*

**2. ESTABLISH A QUORUM**

**Roll Call:** David Villarino-President (*present*)  
Patrick Pine, Secretary (non-voting) (*present*)  
Michael Gomez, Treasurer (non-voting) (*not present*)  
Anthony Chavez (*present*)  
Dr. Mark Martinez (*present-joined at 10:10 a.m.*)  
Rick Najera (*not present*)  
Inez DeLuna (*present*)  
Dr. Nora Dominguez (*not present*)

**Staff Present:** Brian Cargile (*present*)  
Rosa Ruelas (*present*)  
Susana Escamilla (*present*)  
Joseph Casas (General Counsel – nonvoting) (*not present*)  
Delilah Martinez (*present*)



**3. SALUTE TO THE FLAG / FARMWORKER POEM**

*Salute to the flag/ Farmworker poem done at 10:06 a.m.*

**4. ADOPTION OF THE AGENDA**

*Mr. Villarino asked everyone to review the agenda. There were no comments. Chair entertained a motion to approve the agenda as amended.*

**5. OPEN PUBLIC FORUM**

*It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.*

*Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.*

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

**6. CLOSE PUBLIC FORUM**

**7. CLOSED SESSION**

*The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.*

**8. OPEN SESSION**

**9. APPROVAL OF THE CONSENT AGENDA:**

*All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:*

- a) Approval of minutes from the February 23, 2018 meeting.
- b) Approval of minutes from the March 14, 2018 meeting.



- c) Approval of minutes from the March 29, 2018 meeting.

*Mr. Villarino asked everyone to review the agenda. Chair entertained a motion to approve the agenda and minutes as amended. Ines DeLuna moved and Anthony Chavez seconded the motion. There was no discussion and the motion was approved unanimously by David Villarino, Anthony Chavez, Ines DeLuna and Dr. Mark Martinez*

**10. REPORTS: SUPERINTENDENT’S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**

*There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:*

**11. INFORMATION ITEMS (nonvoting):**

**A. Executive Report on Program progress- David Villarino**

- Corporate Goals and Results

*Mr. David Villarino gave an executive report on program progress. Mr. Villarino also talked briefly on the strategic plan and the integrated programs. Scheduled to have Mr. Patrick Below help with the planning process.*

**B. Business Services Goals and Results**

- Financial Management report

*Financial Management report was done by Chief Business Officer, Brian Cargile and Account Manager, Rosa Ruelas.*

- Resource Specialist Report- *Item skipped.*
- Business Support Report- *Brian Cargile*

- Admissions and Records report
- Technology
- Facilities
- Insurance

*Mr. Brian Cargile gave his report on business support. He gave his report on the following items: There will be 180 high school graduates across the regions this year. There are 6 additional classes in the Coastal region. New hire, Teresa Goodwin started on May 1st as the ESL CASAS coordinator. Two FIELD employees will be attending the CASAS National Summer Institute in San Diego on June. FIELD will be applying for a facility grant that will help improve essential community facilities. Lease renewal for the Greenfield area, Rexland location.*

**C. Human Resources**

*Item skipped.*



#### D. Program Goals and Results

- South
- Central
- Open a site in the Antelope Valley
  - Coastal
- Opening of expansion in Salinas and Merced
- Some facilities at no charge to FIELD
- 12 classes in the Merced Location
  - North
- Classes in Grass Valley and Gridley
- Mendocino: 100 FTE's
- Napa College: unmet needs
  - EPIC
  - ESL
  - CTE
- Kern Service and Conservation Corps

*Mr. Anthony Chavez gave his report on the Kern Service Conservation Corps. Goal is to have 80-90 corps members. He talked about the following items:*

*Reimbursement Grant, OHV grant, Middle Knob grant, Recycling program in the Coachella Valley and Monterey County.*

#### E. EPIC de Cesar Chavez Report-Delilah Martinez

##### a. General Information

*Delilah reviewed her report with the Board. Ms. Martinez went over the following: Enrollment data, graduation status, curriculum development, instruction, accreditation, testing, accountability, and the 2018-2019 School Calendar.*

##### b. Accreditation Status

*Ms. Martinez announced that EPIC de Cesar Chavez received accreditation through the Western Association of School & Colleges Accreditation (WASC). The WASC Commission granted EPIC de Cesar Chavez the maximum allowable initial accreditation status for a three-year period through June 30, 2021, at which time an application can be made for up to a six year term.*

##### c. Dashboard Alternative School Status (DASS)

*Application was made for the Dashboard Alternative School Status Program that would provide EPIC with a waiver based on the high numbers of EPIC students that meet the criteria. 100% of EPIC students are credit deficient and many can also be co-defined as either students with a gap in enrollment, students who are recovered dropouts, or students with high level transiency.*



**F. 2018-2019 Board Dates**

- a. September 8, 2018
- b. December 8, 2018
- c. March 9, 2019
- d. June 8, 2019

*Mr. Villarino asked everyone to review the proposed 2018-2019 board dates. A change of date was requested for December 1st instead of December 8th.*

**12. OLD BUSINESS:**

**13. NEW BUSINESS:**

**14. FIELD/EPIC:**

**1. Shall the FIELD/EPIC Board Approve of Roman Chavez, Recycling Supervisor in Bakersfield?**  
*Chair entertain a motion to approve Roman Chavez as Recycling Supervisor in Bakersfield. Ines de Luna moves. Motion was seconded by Dr. Mark Martinez. David Villarino and Anthony Chavez abstained.*

**2. Shall the FIELD/EPIC Board Approve Strategic Plan?**  
*Action Item postpones for next Board Meeting.*

**3. Shall the FIELD/EPIC Board Approve Joint Powers Authority Membership?**  
*Action Item postponed for next Board Meeting.*

**4. Shall the FIELD/EPIC Board Approve the Dashboard Alternative School Status Certification?**  
*Chair entertained a motion to approve the Dashboard Alternative School Status Certification. Anthony moves. Dr. Mark Martinez seconds. There was no discussion. Motion carried unanimously. David Villarino, Anthony Chavez, Dr. Mark Martinez and Ines De Luna all voted yes on the motion. There were no negative votes.*

**5. Shall the FIELD/EPIC Board approve proposed quarterly meeting dates of Board of Directors, Board of Trustees 2018-2019?**  
*Chair entertain a motion to approve quarterly meeting dates. Motion was made by Ines De Luna to accept the motion as described. Motion was seconded by Anthony Chavez. There was no discussion. Motion carried unanimously. David Villarino, Dr. Mark Martinez, Anthony Chavez and Ines de Luna all voted yes on the motion.*

**15. ADJOURNMENT:**

*Next Meeting Date: Regularly Scheduled FIELD Board Meeting; TBD. Time and location to be determined. This Meeting Agenda was posted at least 72 hours in advance of the meeting at the FIELD Executive Office, 122 E. Tehachapi Blvd., Suite E. Tehachapi, CA 93561, online on the website, and at the meeting location.*



*Chair entertained a motion to adjourn and Ines De Luna moved to adjourn and it was seconded by Anthony Chavez. There was a vote and everyone agreed to adjourn. It was approved by David Villarino, Anthony Chavez, Ines De Luna and Dr. Mark Martinez. The meeting adjourned at 11:35 P.M.*

*Respectfully Submitted,*

*Patrick Pine, Secretary*