

# The Farmworker’s Institute of Education and Leadership Development FIELD BOARD OF DIRECTORS MEETING AGENDA (AS CORRECTED)

**Location:** FIELD Headquarters  
122 E. Tehachapi Blvd. Suite E.  
Tehachapi, CA 93561

**or by phone: 1-218-339-7800 Access Code 502-5673**

**September 8, 2018 9:00 AM**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

**ON THE WEB:** Agendas may be viewed at [www.farmworkerinstitute.org](http://www.farmworkerinstitute.org)

## **1. MEETING CALLED TO ORDER**

## **2. ESTABLISH A QUORUM**

<b>Roll Call:</b> David Villarino	Joseph Casas (General Counsel – nonvoting)
Anthony Chavez	Patrick Pine, Secretary (non-voting)
Dr. Mark Martinez	Michael Gomez, Treasurer (non-voting)
Ines De Luna	Dr. Nora Dominguez
Rick Najera	

**Staff Present:** Brian Cargile

Rosa Ruelas

Dr. Brian Ellison

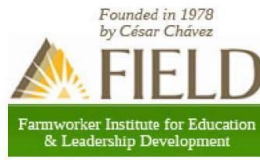
Dr. Tamar Asatryan

Joe Mota

John Huerta

Mona Sidhu

Delilah Martinez



Jose Miguel Ruiz

Susana Escamilla

**3. SALUTE TO THE FLAG / FARMWORKER POEM**

**4. ADOPTION OF THE AGENDA**

**5. CLOSED SESSION**

*The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.*

a) *Pending litigation and personnel matters*

**6. OPEN SESSION**

*A report out from closed session*

**7. APPROVAL OF THE CONSENT AGENDA:**

*All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:*

a) Approval of minutes from the June 29, 2018 meeting.

**8. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**

*There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:*

**9. INFORMATION ITEMS (nonvoting):**

a) Review of Financial Statement 2017-2018-Brian Cargile, Chief Finance Officer

1) Un-audited Financial Report by Rosa Ruelas

a) EPIC 2017-2018 un-audited financials

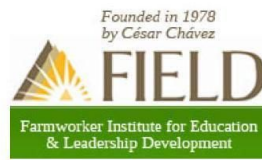
2) Income expense

3) Balance Sheet

b) Review of Corporate Plan, Structure and Budget

Mr. Villarino (CEO) will give an overview of the following items:

1) Strategic Plan



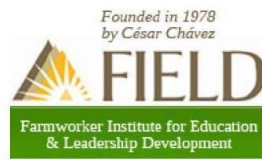
- 2) 2018-2019 Corporate Plan
  - 3) Operational Structure
  - 4) Operational Budget
  - 5) Strategic Planning
- c) Presentations
- 1) Academic Services - Dr. Brian Ellison, Chief Academic Officer
    - a) CTE
    - b) JPA
    - c) ISA
  - 2) Academic Programs Plan - Delilah Martinez, Director Academic Programs
    - a) EPIC de Cesar Chavez
    - b) ESL Academics
  - 3) Chavez Youth Corps/Kern Services Conservation Corps Plan - Anthony Chavez, KSACC Director
  - 4) Financial Management Plan - Rosa Ruelas, Accounting Manager – not sure of her title
  - 5) Regional Plans
    - a) Northern California
    - b) Coastal
    - c) Central California
    - d) Southern California
  - 6) Business Services Plan - Brian Cargile, Chief Business Officer
  - 7) Human Resources Plan - Mona Sidhu, Director Human Resources

**10. OLD BUSINESS:** None at this time.

**11. NEW BUSINESS:**

**FIELD:**

1. Action Item-Shall the FIELD Board approve the 2018-2019 FIELD Operational Plans and Budgets?
2. Action Item-Shall the FIELD Board approve the EPIC 2017-2018 un-audited financials?
3. Action Item-Shall the FIELD Board approve Nomination and Election of Board of Directors for 2018-2019?
4. Action Item-Shall the FIELD Board approve Nomination and Election of EPIC Board of Trustees for 2018-2019?
5. Shall the FIELD/EPIC Board Approve the potential Provisional Internship Permit (PIP) applications, and the Short Term Staff Permit (STSP) applications, as appropriate, for the following teachers: Maggie Rodgers, Angelica Cardenas, Angelica Paredes-Sanchez, Rosalba Anzora, Erindira Hernandez, Karina Quintanilla, Michael Marcyes, Angelica Zavala, and Julia Cruz?



6. Shall FIELD /EPIC submit PIP/STSPs and Temporary County Certificate applications for Maggie Rodgers, Angelica Cardenas, Angelica Paredes-Sanchez, Rosalba Anzora, Erindira Hernandez, Karina Quintanilla, Michael Marcyes, Angelica Zavala and Julia Cruz?
7. Action Item-Shall the FIELD Board approve EPIC's Executive Director?

**ADJOURNMENT:**

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday December 8, 2018. Time and location to be determined.

*This Meeting Agenda was posted at least 72 hours in advance of the meeting at the FIELD Main Office, 122 E. Tehachapi Blvd. Suite E. Tehachapi, CA 93561, online on the website, and at the meeting location.*