



Farmworker Institute of Education and Leadership Development FIELD BOARD OF DIRECTORS MEETING AGENDA

MINUTES

Location: FIELD Headquarters
122 E. Tehachapi Blvd. Suite C
Tehachapi, CA 93561

Teleconference Meeting Locations:
555 Pier Ave. Oceano, CA 93445
17352 Martha St. Encino, CA 91316
15504 Villa Bassano Dr. Bakersfield, CA 93306

Or by phone: 1-605-475-4120 Access Code 502-5673

Saturday November 4, 2017 04:00 P.M.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 24 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

1. MEETING CALLED TO ORDER:

Mr. Villarino called the meeting to order at 4:03 p.m.

2. ESTABLISH A QUORUM

Roll call was done by secretary, Patrick Pine.

Roll Call: David Villarino-President (present)
Patrick Pine, Secretary (non-voting) (present)
Michael Gomez, Treasurer (non-voting) (present by phone)
Anthony Chavez (present)
Dr. Mark Martinez (present)
Rick Najera (present by phone)
Inez DeLuna (not present)
Dr. Nora Dominguez (present by phone)



Joseph Casas (General Counsel – nonvoting) (present by phone as of 5:10 p.m.)

Staff Present: Rosa Ruelas (present)
Delilah Martinez (present by phone)
Susana Escamilla (present)
Mona Sidhu (present)
Jose Miguel Ruiz (present by phone)
Sergio Guzman (present by phone)
Richard Alvarez (present by phone)

3. SALUTE TO THE FLAG / FARMWORKER POEM

Farmworker prayer was led by David Villarino at 4:08 p.m.

4. ADOPTION OF THE AGENDA

Mr. Villarino asked everyone to review the agenda. There were no comments. Chair entertained a motion to approve the agenda as amended. Rick Najera moved and Dr. Mark Martinez seconded the motion. There was no discussion and the motion was approved unanimously by David Villarino, Nora Dominguez, Rick Najera, Anthony Chavez and Dr. Mark Martinez at 4:11 P.M.

5. OPEN PUBLIC FORUM

It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.

6. CLOSE PUBLIC FORUM

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.

- a) *Pending litigation and personnel matters
(The board went into closed session)*

The board went into closed session at 5:13 p.m.

8. OPEN SESSION

A report out from closed session.

Closed session ended at 6:10 p.m. No report was made since no action was taken during closed session.

9. APPROVAL OF THE CONSENT AGENDA:

All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

A motion to amend corrections to the FIELD minutes from August 26, 2017 and EPIC minutes from August 26, 2017 was made. Corrections to the minutes as described by Mr. Villarino was second by Mark Martinez. There was no discussion and it was moved unanimously by David Villarino, Anthony Chavez, Rick Najera, Nora Dominguez and Mark Martinez.

- a) Approval of FIELD minutes from August 26, 2017 meeting.

Chair entertained motion to approve the FIELD minutes from August 26, 2017. Rick Najera moved and it was seconded by Dr. Mark Martinez. The motion was carried. There was no discussion and it was moved unanimously by David Villarino, Anthony Chavez, Rick Najera, Nora Dominguez and Mark Martinez at 4:22 p.m.

- b) Approval of EPIC minutes from August 26, 2017 meeting.

Chair entertained motion to approve the EPIC minutes from August 26, 2017. Mark Martinez moved and it was seconded by Rick Najera. The motion was carried. There was no discussion and it was moved unanimously by David Villarino, Anthony Chavez, Rick Najera, Nora Dominguez and Mark Martinez at 4:23 p.m.

10. REPORTS: SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to

staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

11. INFORMATION ITEMS (nonvoting):

A) Review and Discuss Financials through 9/30/2017- Rosa Ruelas

Rosa went over financials through September 30, 2017. The balance sheet was reviewed first. She spoke about the total liabilities and net assets that equaled to \$1,458,742. The total liabilities is \$1,167,895. Some examples of liabilities items include, accounts payable, loan payables, deferred revenue and restricted funds. Rosa then went over the combined revenue and expense statement of the fiscal year through period ending on 9/30/17.

B) HACU Report

- a) Mark Martinez, Nora Dominguez, Michael Gomez, Rick Najera
- b) Jose Miguel Ruiz, Susana Escamilla

Mr. Villarino invited for those who attended the HACU event to give their report. Nora Dominguez, Michael Gomez, Mark Martinez, Rick Najera and Delilah Martinez all agreed that it was a great success. FIELD's exposure on the exhibit booth and during the Town Hall hosted by Latino Thought Makers and Rick Najera was excellent. Rick Najera stated that the audience was able to relate to the guests who attended the Townhall.

Everyone was able to see a new side of the guest speakers. Dinner hosted by FIELD with college presidents and college representatives went very well. Michael Gomez agreed that following up is essential. Mr. Villarino commemorated all the staff who attended the HACU conference.

C) EPIC HS Report:

- a) Delilah Martinez
 - i) WASC Accreditation

Delilah Martinez went over the WASC accreditation calendar at 4:54 p.m.. A request submitted for a change from Fall visit to a Spring 2018 WASC accreditation Initial visit was accepted by WASC. On the month of November focus groups will take place and will request Board Members to join the focus group discussions. On January 2018, Self-Study will be finalized. On February 2018, the Self-Study will be submitted to visiting team and distributed to EPIC staff and Board Members. On March 2018, school site visits will be conducted by visiting committee members.

- b) Richard Alvarez
 - i) Hiring of Michael Marcyes in Tehachapi
 - ii) Hiring of Susanne Sparks in Lamont

Richard Alvarez went over his report on the hiring of Michael Marcyes in Tehachapi and the hiring of Susanne Sparks in Lamont. Mr. Villarino has full authority to hire new staff.

D) Review and Discuss Community Services Report- Sergio Guzman

- a) ESL- Attendance
- b) Citizenship-Pilots

Community Services Report was skipped.

E) Review and Discuss KSACC Report-Anthony Chavez

- a) Certification
- b) Enrollment/Recruitment
- c) Contracts

Anthony Chavez gave a review regarding the Kern Service and Conservation Corps (KSACC). He stated that on December 6th, 2017 there will be a site visit. All information has to be sent two weeks prior. The information will be sent by November 17, 2017. He also talked about Carolyn Imperial doing the business development for KSACC. She visits different businesses who can benefit from recycling -CRV's. At the moment there are 39 new corps members. 32-34 corps members are from Bakersfield. The rest are from the Tehachapi and California City area. There are 6 new corps members who will also be joining and have gone through orientation. The California Association of Local Conservation Corps (CALCC) made a visit on Wednesday on November 1st, 2017, to recruit and make a recommendation to KSACC.

Four to five grants OHV grants will be coming in October 2018. Anthony explained that the first draw of a grant, 50% are given to non profits. There are two grants BLM-Bakersfield and Wind Wolves Preserve that are impending. Anthony Chavez report ended at 5:09 p.m.

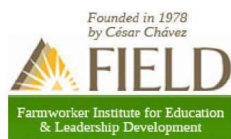
12. OLD BUSINESS: None at the time.

13. NEW BUSINESS:

FIELD/EPIC:

1. Action Item- Shall the FIELD/EPIC Board Approve PIPs for Mirrella Bautista, Cesar Reveles, Matthew Mijares, Michael Marcyes and Armando Sanchez?

Rick Najera moved motion as described. Motion was seconded by Anthony Chavez. There was no discussion. Motion carried unanimously. David Villarino, Anthony Chavez, Rick Najera, Nora Dominguez and Mark Martinez all voted yes on the approval.



2. Action Item- Shall FIELD /EPIC submit PIP and TCC applications for Mirrella Bautista, Cesar Reveles, Matthew Mjares, Michael Marcyes, and Armando Sanchez? Chair entertained motion to submit PIP and TCC applications for for Mirella Bautista, Cesar Reveles, Matthew Mijares, Michael Marcyes and Armando Sanchez. Anthony Chavez moved to accept as described. Motion was seconded by Rick Najera. There was no discussion. Motion carried unanimously. David Villarino, Anthony Chavez, Rick Najera, Nora Dominguez and Mark Martinez. All voted yes on the item.

ADJOURNMENT:

Dr. Mark Martinez made a motion to adjourn at 6:13 p.m. and it was seconded by Anthony Chavez. It was voted on and it was carried unanimously and meeting was adjourned.

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday February 10, 2018. Time and location to be determined.

This Meeting Agenda was posted at least 72 hours in advance of the meeting at the FIELD Main Office, 122 E. Tehachapi Blvd., Suite C. Tehachapi, CA 93561, online on the website, and at the meeting location.