

Farmworker Institute of Education and Leadership Development FIELD/EPIC BOARD OF DIRECTORS MEETING

MINUTES

Location: FIELD Executive Office
122 E. Tehachapi Blvd. Suite E
Tehachapi, CA 93561

Teleconference Meeting Locations:
17352 Martha St. Encino, CA 91316
20041 Valley Blvd. Tehachapi, CA 93561
1950 Third St. La Verne, CA 91750
9001 Stockdale Hwy. Bakersfield, CA 93311

Or by phone: 1-218-339-7800 Access Code 502-5673

Tuesday January 30, 2018 12:15 P.M.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 24 hours prior to the meeting.

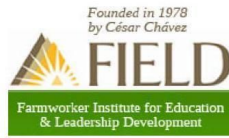
ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

1. MEETING CALLED TO ORDER:

Mr. Villarino called the meeting to order at 12:22 p.m.

2. ESTABLISH A QUORUM

Roll Call: David Villarino-President (*present*)
Patrick Pine, Secretary (*present*)
Michael Gomez, Treasurer (*present*)
Anthony Chavez (*present*)
Dr. Mark Martinez (*present*)
Rick Najera (*present*)
Inez DeLuna (*not present*)
Dr. Nora Dominguez (*not present*)
Joseph Casas (General Counsel – nonvoting) (*not present*)



Staff Present: Rosa Ruelas (present)
Susana Escamilla (present)
Delilah Martinez (not present)
Brian Cargile (present)

3. SALUTE TO THE FLAG / FARMWORKER POEM

Brian Cargile led the flag salute and the farmworker poem.

4. ADOPTION OF THE AGENDA

Mr. Villarino asked everyone to review the agenda. There were no comments. Chair entertained a motion to approve the agenda as amended. Anthony moved and Rick Najera second the motion. There was no discussion and the motion was approved unanimously by David Villarino, Anthony Chavez, Rick Najera and Mark Martinez.

5. OPEN PUBLIC FORUM

It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.

Mr. Villarino opened public forum at 12:27 p.m. He asked if there were any comments by the public.

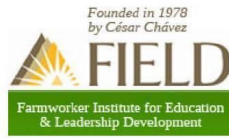
6. CLOSE PUBLIC FORUM

There were no comments by the public and public forum was closed at 12:28 p.m.

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.

No closed session.



8. OPEN SESSION

Mr. Villarino opened session at 12:28 p.m.

9. APPROVAL OF THE CONSENT AGENDA:

All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

10. REPORTS: SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

11. INFORMATION ITEMS (nonvoting):

- A) Review 2016-2017 audit-Rosa Ruelas and Brian Cargile

Mr. Cargile reviewed the 2016-2017 audit, including the Audited Financial Statements Compliance Report for EPIC de Cesar Chavez Charter High School and the Statement of Financial Position. There was an increase in assets and a decrease in liabilities. Next, Mr. Cargile reviewed the Statement of Activities and changes in net assets.

Mrs. Ruelas reviewed the Statement of Functional Expenses. Pages 10-18 have notes about financial statements. Mrs. Ruelas reviewed Statement of Financial Review by Charter. EPIC de Cesar Chavez Charter High School met instructional minutes and there were no findings in the audit. Rosa Ruelas asked if there were any questions. There were none.

- B) Review and discuss EPIC's Course Outline- Delilah Martinez

Item B will be reviewed on the next scheduled board meeting. Information has been provided for Board Members to review in advance.

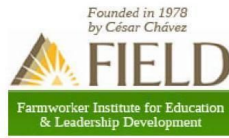
12. OLD BUSINESS: None at this time.

13. NEW BUSINESS:

FIELD/EPIC:

1. Shall the FIELD/EPIC Board Approve 2016-2017 audit?

Chair entertain a motion to approve 2016-2017 audit. Motion was made by Mark Martinez to accept the



motion as described. Motion was seconded by Rick Najera. There was no discussion. Motion carried unanimously. David Villarino, Mark Martinez, Anthony Chavez and Rick Najera all voted yes on the motion at 12:48 p.m.

14. ADJOURNMENT:

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday February 23, 2018. Time and location to be determined.

Chair entertained a motion to adjourn and Anthony Chavez moved to adjourn and it was seconded by Rick Najera. There was a vote and everyone agreed to adjourn. It was approved by David Villarino, Anthony Chavez, Rick Najera and Dr. Mark Martinez. The meeting adjourned at 12:50 P.M.

This Meeting Agenda was posted at least 24 hours in advance of the meeting at the FIELD Executive Office, 122 E. Tehachapi Blvd., Suite E. Tehachapi, CA 93561, online on the website, and at the meeting location.