



**Farmworker Institute of Education and Leadership Development
FIELD/EPIC BOARD OF DIRECTORS MEETING
MINUTES**

**Location: FIELD Executive Office
122 E. Tehachapi Blvd. Suite E.
Tehachapi, CA 93561**

**Teleconference Meeting Locations:
17352 Martha St. Encino, CA 91316
1006 First St. Napa, CA 94559
10800 Stockdale Hwy., Suite 201 Bakersfield, CA 93311
9001 Stockdale Hwy. BDC-A241 Bakersfield, CA 93311**

Or by phone: 1-218-339-7800 Access Code 502-5673

Wednesday March 14, 2018 2:00 P.M.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 24 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

1. MEETING CALLED TO ORDER:

Mr. Villarino called the meeting to order at 2:01 p.m.

2. ESTABLISH A QUORUM

Roll Call: David Villarino-President (*present*)
Patrick Pine, Secretary (*present*)
Michael Gomez, Treasurer
Anthony Chavez (*present*)
Dr. Mark Martinez (*present-joined at 2:03pm*)
Rick Najera
Inez DeLuna
Dr. Nora Dominguez (*present-joined at 2:04pm*)

Staff Present: Brian Cargile (*present*)
Rosa Ruelas (*present*)
Delilah Martinez (*present*)



Susana Escamilla (*present*)
Joseph Casas (General Counsel – nonvoting)

3. SALUTE TO THE FLAG / FARMWORKER POEM

4. ADOPTION OF THE AGENDA

5. OPEN PUBLIC FORUM

It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.

Mr. Villarino opened public forum at 2:02 p.m. He asked if there were any comments by the public. There were none.

6. CLOSE PUBLIC FORUM

Public Forum closed at 2:03 p.m.

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.

No closed session.

8. OPEN SESSION

Mr. Villarino opened session at 2:03 pm.

9. APPROVAL OF THE CONSENT AGENDA:



All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

Mr. Villarino asked everyone to review the agenda. There were no comments. Chair entertained a motion to approve the agenda. Dr. Mark Martinez moved and Anthony Chavez seconded the motion. Adoption of the agenda was at 2:05 P.M.

10. REPORTS: SUPERINTENDENT’S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

11. INFORMATION ITEMS (nonvoting):

- A. **Financial Management** - Rosa Ruelas, Finance Manager
 - a. Review 2nd Interim Report

Rosa Ruelas reviewed the Second Interim Report Summary. She went over the revenues/financing sources, expenditures/financing uses, net increase (decrease) in fund balance and the fund balance. The next report that was reviewed was the Second Interim Report-MYP. The next section reviewed was the EPIC de Cesar Chavez 2017-2018 2nd Interim Assumptions. The last document for the Board to review was the LCFF Calculator.

- B. **Program Manager**- Delilah Martinez
 - a. EPIC- Delilah

- i. EPIC Course Outline Revisions
 - 1. Social Sciences: World History, United States History, American Government, Economics
 - 2. ESL-ELD-ELA Pathway course outlines for ESL and EPIC
 - 3. Growth Area 1: Communications - English course outlines for EPIC

Delilah Martinez explained the EPIC course outline revisions. Ms. Martinez reviewed the second item on the agenda, ESL-ELD-ELA Pathway. English as a second language course, is an introduction to the English language to non-native speakers of the language. English as a second language-emerging is a 10 credit course that can be repeated for Life Skill credit. This can give an opportunity for ESL students to think about High School. The last item reviewed was the English course outlines for EPIC.



12. OLD BUSINESS: *No old business.*

13. NEW BUSINESS:

14. FIELD/EPIC:

1. Shall the FIELD/EPIC Board Approve the 2nd Interim Report?

Dr. Nora Dominguez moved to approve motion as described. Anthony Chavez seconded. There was no discussion. It was carried unanimously. David Villarino, Anthony Chavez, Dr. Nora Dominguez, Dr. Mark Martinez all voted yes on the motion at 2:18 P.M.

2. Shall the FIELD/EPIC Board Approve the EPIC Course Outlines?

Anthony Chavez moved to approve motion as described. Dr. Mark Martinez seconded. There was no discussion. It was carried unanimously. David Villarino, Anthony Chavez, Dr. Nora Dominguez, Dr. Mark Martinez all voted yes on the motion at 2:19 P.M.

15. ADJOURNMENT:

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday May 19, 2018. Time and location to be determined.

Chair entertained a motion to adjourn and Anthony moved to adjourn and it was seconded by Dr. Mark Martinez. There was a vote and everyone agreed to adjourn. It was approved by David Villarino, Anthony Chavez, Nora Dominguez and Dr. Mark Martinez. The meeting adjourned at 2:21 P.M

This Meeting Agenda was posted at least 24 hours in advance of the meeting at the FIELD Executive Office, 122 E. Tehachapi Blvd., Suite E. Tehachapi, CA 93561, online on the website, and at the meeting location.