



**The Farmworkers Institute of Education and Leadership Development, Inc  
FIELD BOARD OF DIRECTORS QUARTERLY MEETING AGENDA  
EPIC de Cesar Chavez Board of Trustees Meeting**

**Location: Farmworkers Institute of Education & Leadership Development  
CTE Operations Center  
2240 S. Union Ave  
Bakersfield, CA 93307**

**Zoom Meeting/Teleconference Location:**  
<https://us02web.zoom.us/j/86102994316>

**Meeting ID: 861 0299 431  
By phone (669) 900-9128**

**Saturday, June 25 2022 at 9:00 am**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

**ON THE WEB:** Agendas may be viewed at [www.farmworkerinstitute.org](http://www.farmworkerinstitute.org)

**1. MEETING CALLED TO ORDER:**

**2. ESTABLISH A QUORUM**

**Roll Call:**

|                   |                    |
|-------------------|--------------------|
| David Villarino   | Dr. Nora Dominguez |
| Dr. Mark Martinez | Dr. Jesse Ortiz    |
| Ines De Luna      | Nadia Villagran    |

**Nonvoting:**

Patrick Pine, Secretary  
Michael Gomez, Treasurer  
Joseph Casas (*General Counsel*)

**Staff Present:**

|                   |                    |                       |
|-------------------|--------------------|-----------------------|
| Rosa Ruelas       | Dr. Tamar Asatryan | Lisa Tabarez          |
| Vanessa Gutierrez | Maria Rawls        | Gustavo Olvera        |
| Erin Hicks        | Silva Ohannessian  | Susana Navarro-Llamas |

### **3. SALUTE TO THE FLAG / FARMWORKER POEM**

### **4. ADOPTION OF THE AGENDA**

#### **5. OPEN PUBLIC FORUM**

*It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.*

*Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.*

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

#### **6. CLOSE PUBLIC FORUM**

#### **7. CLOSED SESSION**

*The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.*

#### **8. OPEN SESSION**

#### **9. APPROVAL OF THE CONSENT AGENDA:**

*All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:*

- a) Approval of minutes from February 17, 2022*
- b) Approval of Minutes from March 11, 2022*
- c) Approval of Minutes from March 26, 2022*

**10. PUBLIC HEARING: LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) EPIC DE CESAR CHAVEZ CHARTER HIGH SCHOOL.**

- i) The Purpose of the Public Hearing is to present the 2022-23 Local Control and Accountability Plan and to address any public comments and questions (EC § 42127(a)(1))

**11. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**

*There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.*

- a) Financial Report

**12. INFORMATION ITEMS (nonvoting)**

**1. David Villarino, President/CEO**

- a) Executive Reports
- b) Proposed Quarterly Board Meeting Dates for 2022-2023 Fiscal Year
- c) Presentation of Cadiz - FIELD Water and Land Joint Venture Proposal
- d) Board Vacancies - Cirenio Rodriguez proposed replacement for Jesse Ortiz

**2. Rosa Ruelas, Accounting Manager**

- a) EPIC Budget
- b) Leases/Property Management

**3. Lisa Tabarez, EPIC Academic**

- b) Academic Reports
  - i) EPIC
  - ii) ESL
- c) Local Control Accountability Plan (LCAP) Presentation
- d) EPIC School Calendar & Teacher Work Days
- e) Declaration of Need for 2022-23
- f) Declaration of Need for the 2021-22 School Year, including Maggie Rodgers emergency CLAD
  - i) Approval of the Declaration of Need for the 2021-22 school year in order to verify this item has been presented and adopted during a regularly scheduled public board meeting and approved as a separate agenda item and not part of a consent agenda or calendar. This item is in consideration of EPIC Teacher Maggie Rodgers who has applied for the Emergency Cross Cultural, Language and Academic Development Permit for the 2021-22 school year.

g) Review of Local Indicators

**4. Vanessa Gutierrez**

- a) Student Services Report
- b) Approval of Students and Staff with Disabilities Policy

**5. Dr. Tamar Asatryan, Strategic Initiatives**

- a) Strategic Initiatives Report

**6. Gustavo Olvera, EPIC Workforce Development**

- a) EPIC Workforce Development Reports
  - I. CTE Report
  - II. CCEC Report

**7. Erin Hicks, Coops Program Manager**

- a) Cooperative Program Report

**8. Maria Rawls, Asset and Development**

- a) Marketing & Real Estate Report
  - I. Acquisition & construction

**9. Silva Ohannessian, Human Resources**

- a) Human Resources Report
- b) Diversity, Equity and Inclusion Statement
- c) Amendment to the 403(b) Plan to adopt auto enrollment/increase

**13. OLD BUSINESS:**

**14. NEW BUSINESS:**

**FIELD/EPIC:**

1. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the proposed Joint venture proposal between Cadiz and FIELD?
2. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the EPIC de Cesar Chavez High School Budget for 2022-23?
3. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the 2022-23 EPIC School Calendar & Teacher Work Days?

4. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the Declaration of Need for the 2021-22 school year, including Maggie Rodgers Emergency CLAD?
5. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the Declaration of Need for qualified teachers for the 2022-23 school year?
6. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the Provisional Internship Permits (PIP) for the following employees?
  - a) Noemi Mejia- Classroom teacher, multiple subjects, grades 9-12, EPIC Greenfield, Provisional Internship Permit, no objections to the issuance of this permit, signed by *Lisa Tabarez*, Administrator
  - b) Alyssa Castanon - Classroom teacher, multiple subjects, grades 9-12, EPIC Palmdale, Provisional Internship Permit, no objections to the issuance of this permit, signed by *Lisa Tabarez*, Administrator
  - c) Barbara Flores - Classroom teacher, multiple subjects, grades 9-12, EPIC Riverside, Provisional Internship Permit, no objections to the issuance of this permit, signed by *Lisa Tabarez*, Administrator
7. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the Local Control Accountability Plan (LCAP) for the 2022-23 School Year?
8. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the EPIC Salary Schedule for the 2022-2023 school year?
9. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the Students and Staff with Disabilities Policy?
10. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve David M. Villarino as signatory designation for all grant proposals and grant awards included but not limited to this years RLC 37 grant from Cal Recycle?
11. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the to the California State Department of Housing and Community Development a submission of an application for funding under the Multifamily Housing Program as part of the State's Super NOFA?
12. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve David M. Villarino to be authorized to execute the standard agreements, any amendments thereto, and of any related documents necessary to participate in the Multifamily Housing Program?

13. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the Diversity, Equity and Inclusion Statement?
14. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the plan amendment to set up auto enrollment of the 403(b) plan?
15. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the proposed dates for Quarterly Board Meetings for 2022-23 fiscal year?

**15. ADJOURNMENT:**

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, September 24, 2022 time and location to be determined.

*This Quarterly Meeting Agenda was posted at least 72 hours in advance of the meeting at FIELD, 2240 S. Union Ave., Bakersfield, CA 93307, online on the website, and at the meeting location.*