



**The Farmworkers Institute of Education and Leadership Development, Inc  
EPIC DE CESAR CHAVEZ BOARD OF TRUSTEES QUARTERLY  
MEETING AGENDA**

**Location: Farmworkers Institute of Education & Leadership Development  
FIELD CTE Operations Center  
2240 S. Union Ave  
Bakersfield, CA 93307**

**Teleconference Location:  
433 Soscol Ave. Suite B151, Napa, CA 94559**

**Zoom Meeting/Teleconference Location:  
<https://us02web.zoom.us/j/81160788851>  
By phone: (669) 900-9128 Meeting ID: 811 6078 8851**

**Friday, December 8, 2023 at 12:30pm**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

**ON THE WEB:** Agendas may be viewed at [www.farmworkerinstitute.org](http://www.farmworkerinstitute.org)

- 1. MEETING CALLED TO ORDER:**
- 2. ESTABLISH A QUORUM:**

**Roll Call:**

David Villarino	Dr. Nora Dominguez
Dr. Mark Martinez	Ines De Luna
Nadia Villagran	Greg Cervantes
Jesse Ortiz	

**Nonvoting:**

Patrick Pine, Secretary  
Michael Gomez, Treasurer  
John C. Lemmo, General Counsel

**Staff Present:**

Rosa Ruelas	Dr. Tamar Asatryan
Vanessa Gutierrez	Susana Navarro-Llamas

### **3. SALUTE TO THE FLAG / FARMWORKER POEM**

### **4. ADOPTION OF THE AGENDA**

#### **5. OPEN PUBLIC FORUM**

*It is appropriate for the public to address the FIELD's EPIC Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.*

*Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD's EPIC Board of Trustees. Agenda requests must be made in writing ten days prior to board meetings.*

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

#### **6. CLOSE PUBLIC FORUM**

#### **7. CLOSED SESSION**

*The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.*

#### **8. OPEN SESSION**

#### **9. APPROVAL OF THE CONSENT AGENDA**

*All consent agenda items for FIELD's EPIC BOARD OF Trustees are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:*

- a) Approval of Minutes from June 24, 2023*

**10. EPIC DE CESAR CHAVEZ REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT’S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**

*There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.*

**11. EPIC INFORMATION ITEMS**

**1. David Villarino - Superintendent EPIC**

- a. Program Reports
- b. Jesse Ortiz Requested for Resignation from EPIC board of Trustees
- c. Oscar Gonzales, EPIC Board Trustee Applicant

**2. Rosa Ruelas - Financial Management**

- a. Financials
- b. 1st Interim Report

**3. Dr. Tamar Asatryan/ Strategic Initiatives - Educational Services, Interim**

- a. Strategic Initiatives Plan & Results
- b. Educational Services Plan & Results
- c. CTE Plan & Results
- d. LCAP Mid-Year Update
- e. Bell Schedule Revision Proposal
  - a) Indio, Cathedral City & South Bakersfield Class Schedule
  - b) Professional Learning Communities Schedule

**4. Vanessa Gutierrez - EPIC Student Services Director**

- a. Student Services Plan & Results
- b. Bullying and Harassment Policy Approval

**12. OLD BUSINESS:**

**13. NEW BUSINESS:**

**EPIC:**

1. **Action Item:** Shall the FIELD’s EPIC Board of Trustees approve Oscar Gonzales to replace Jesse Ortiz s EPIC Trustee?
2. **Action Item:** Shall the FIELD’s EPIC Board of Trustees approve the 1st Interim Report?
3. **Action Item:** Shall the FIELD’s EPIC Board of Trustees approve the revisions to the Bell Schedule for the sites including but not limited to Indio, Cathedral City, & South Bakersfield?

4. **Action Item:** Shall the FIELD's EPIC Board of Trustees approve the changes to the Professional Learning Communities day bell schedule?
  
5. **Action Item:** Shall the FIELD's EPIC Board of Trustees approve the Bullying and Harassment Policy?

**14. ADJOURNMENT:**

Next Meeting Date: Regularly Scheduled EPIC Board Meeting; Friday, March 8, 2023 time and location to be determined.

*This Quarterly Meeting Agenda was posted at least 72 hours in advance of the meeting at FIELD, CTE Operations Center, 2240 S. Union Ave. Bakersfield, CA 93307 online on the website, and at the meeting location.*