



**Farmworker Institute of Education & Leadership Development
Board of Directors Meeting**

September 5, 2015, 9 am
Marriot Fairfield Inn and Suites Napa
3800 Broadway Hwy 29
American Canyon, California 94503

AGENDA

- I. Call to Order – President David Villarino-Gonzalez
- II. Reading of the Reflection Poem of Farm Workers Movement
- III. Roll Call: Jenny Freeman, Secretary-Treasurer of the Board
- IV. Reading & Approval of Board Minutes 6-27-15 Action Item
- V. Approval of September 5, 2015 Agenda Action Item
- VI. Public Comment
- VII. Review of Financial Statements
 - A. 2014-2015 Un Audited Financial Report Rosa Ruelas, Accounting Manager
 - B. Review of Corporate Plan and Budget: David Villarino, President
 - 1. 2015-2016 Corporate Plan
 - 2. Operational Structure
 - 3. EPIC monthly reporting
 - C. Presentations
 - 1. EPIC de Cesar Chavez High School Charter School: Enrollment, Staffing, hiring, new sites, JMCS
 - 2. Chavez Youth Corps /Kern Service and Conservation Corps.
 - 3. Career Pathways for Early Childhood Education
 - 4. Funding proposals for Assets Rabobank \$300,000
 - 5. Line of Credit, Rabobank \$450,000
 - D. New Business
 - 1. Approval of 2015-2016 Corporate Plan and Budget Action item
 - 2. Approval of Julia Cruz and Cesar Revelez PIP Action item
 - 3. Approval of USDA loan for Shafter improvement Action item
 - 4. Approval of Rabobank line of credit Action item
 - 5. Election of Directors and Officers Action item
 - 6. Election of Audit Committee Action item
 - 7. Schedule next meeting Action item
- VIII. Adjournment

Farmworker Institute of Education & Leadership Development
Board of Directors Meeting
Marriott Fairfield Inn, American Canyon, California

September 5, 2015

Meeting called to order at 9:05 a.m. by FIELD President David Villarino-Gonzales
Reflection Poem of Farm Workers movement read.
Roll Call taken by Secretary/Treasurer Jenny Freeman.

Board Members Present

Anthony Chavez
Inez DeLuna
Dr. Robert Frost
Dr. Mark Martinez
Rick Najera
Sam Rodriguez - Absent
Secretary/Treasurer Jenny Freeman
General Counsel Joseph Casas

Secretary/Treasurer Jenny Freeman recorded

Staff members present were Rosa Ruelas, Liz Chavez-Villarino, and Haydee Corona

Approval of Minutes

Dr. Robert Frost moved to approve June 27, 2015 meeting minutes. Motion seconded by Rick Najera. Motion carried.

Approval of Agenda

President Villarino asked for a motion to approve amendments to agenda.

Agenda Items Added

Employee Handbook

Agenda items moved to next meeting agenda.

Election of Audit Committee

Dr. Robert Frost moved to accept changes to the agenda. Motion seconded by Inez DeLuna. Motion carried.

PUBLIC COMMENT PERIOD

No public comments

PRESENTATIONS

Anthony Chavez reported on Chavez Youth Corps/ Kern Service/Conservation Corps

REVIEW OF FINANCIAL STATEMENTS

Rosa Ruelas, accounting manager, reviewed the unaudited financials for FY 7-1-14 through 6-30-15. Reported that FIELD financial position was good with a FY fund

balance of \$237,784 and excess revenue over expenses of \$182,732 for the year. FIELD's net assets are \$858,315.

PRESENTATION 2015-2016 CORPORATE PLAN

David Villarino, President, presented 2015-2016 Corporate Plan with Operational Structure. This included the Chavez Conservation Corps report -Recycling program, Integration of Conservation Corps with learning objectives through EPIC high school and college career pathways; Academic program report with Provost for Management and Supervisors regional structure for Teacher support and student outcomes; Business Support Program with Plan and Budgets by Learning center and salary structure. Discussion on segregating EPIC from FIELD Board and how to proceed. David will proceed on the recommendation for EPIC re-structure with FIELD

Board convened closed session.

Board reported out closed session involved Executive negotiations, litigation strategy

LUNCH BREAK

- Inez DeLuna moved to approve the Corporate Plan. Motion seconded by Rick Najera. Motion carried.
- Rick Najera moved to accept provisional internships (PIP) for Julia Cruz and Cesar Revelez. Motion seconded by Inez DeLuna. Motion carried.
- Dr. Robert Frost moved to accept USDA community facilities combined loan and grant of \$210,000.00 for Shafter facility improvements. Motion seconded by Inez DeLuna. Motion carried.
- Inez DeLuna moved to accept Rabobank Line of Credit \$450,000.00 at (2.5%, for 3 years.) Motion seconded by Rick Najera. Motion carried.

Motion by Dr. Robert Frost to adjourn; seconded by Inez DeLuna. Motion carried.
Meeting adjourned at 4:45 p.m.

Next meeting 12-17-15