

**The Farmworker’s Institute of Education and Leadership Development  
BOARD OF DIRECTORS MEETING**

**AGENDA**

**(As amended)**

**Location: University of La Verne  
1201 24<sup>th</sup> Street Suite D 200  
Bakersfield, CA 93301**

**Or by phone: 1-218-339-7800 Access Code 431-4064**

**March 18, 2017 9:00 AM**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

**ON THE WEB:** Agendas may be viewed at [www.farmworkerinstitute.org](http://www.farmworkerinstitute.org)

**1. MEETING CALLED TO ORDER**

**2. ESTABLISH A QUORUM**

**Roll Call:** David Villarino – President  
Jenny Freeman – Secretary-Treasurer (non-voting)  
Anthony Chavez  
Dr. Mark Martinez  
Rick Najera  
Inez DeLuna  
Dr. Nora Dominguez

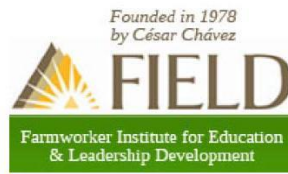
Joseph Casas (General Counsel – nonvoting)

**Staff Present:** Rosa Ruelas

Dr. Tamar Asatryan

**3. SALUTE TO THE FLAG / FARMWORKER POEM**

**4. ADOPTION OF THE AGENDA**



## **5. OPEN PUBLIC FORUM**

*It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.*

*Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.*

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

## **6. CLOSE PUBLIC FORUM**

### **7. CLOSED SESSION**

*The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.*

- a) Pending litigation and personnel matters

### **8. OPEN SESSION**

*A report out from closed session*

### **9. APPROVAL OF THE CONSENT AGENDA:**

*All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:*

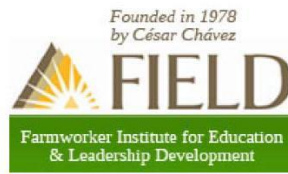
- a) Approval of minutes from the March 13, 2017 meeting.

### **10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**

*There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:*

### **11. INFORMATION ITEMS (nonvoting):**

- a) **Review of information regarding auditor for 2017-18**



**b) Review of prospective FIELD officer**

**c) Review of Financial Statements**

- 1) ABILA MIP Accounting Software Proposal

**d) Review of Program Report**

**e) Review of Business Services Report**

**f) Review of authorization for emergency declaration for Oroville flood (Request for Allowance of Attendance Because of Emergency Conditions, Form J-13A).**

**12. OLD BUSINESS:** None at this time.

**13. NEW BUSINESS:**

**FIELD/EPIC**

1. Action Item- Shall the FIELD/EPIC Board Approve auditor Clem Payne for the 2017-18 fiscal year?
2. Action Item- Shall the FIELD/EPIC Board Approve the prospective officer as treasurer?
3. Action Item – Shall the FIELD/EPIC Board Approve the accounting software proposal?
4. Action Item – Shall the FIELD/EPIC Board Approve the authorization for emergency declaration for Oroville flood (Request for Allowance of Attendance Because of Emergency Conditions, Form J-13A)?

**14. ADJOURNMENT:**

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday June 24, 2017. Time and location to be determined

*This Meeting Agenda was posted at least 72 hours in advance of the meeting at the FIELD Main Office, 410 West J. Street, Suite A, Tehachapi, CA 93561, online on the website, and at the meeting location.*