

## The Farmworker's Institute of Education and Leadership Development FIELD BOARD OF DIRECTORS SPECIAL MEETING MINUTES

Location: 410 W J ST  
Tehachapi CA 93561  
Phone Conference  
(218) 339-7800  
Participant Access Code  
431-4064

December 14, 2016 12:30 PM

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

**ON THE WEB:** Agendas may be viewed at [www.farmworkerinstitute.org](http://www.farmworkerinstitute.org)

### 1. MEETING CALLED TO ORDER

Meeting was called to order at 12:35 PM by President Villarino.

### 2. ESTABLISH A QUORUM

**Roll Call:** David Villarino - President (Present)  
Jenny Freeman, Secretary-Treasurer (nonvoting) (Not Present)  
Anthony Chavez (Present)  
Dr. Mark Martinez (Not Present)  
Rick Najera (Present) Inez DeLuna (Present) Dr. Nora Dominguez (Present)  
Joseph Casas (General Counsel – nonvoting) (Not Present)

#### Staff Present:

Rosa Ruelas  
Dr. Tamar Asatryan  
Daniela Angel

### 3. SALUTE TO THE FLAG / FARMWORKER POEM

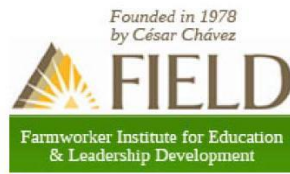
Mr. Villarino stated we will be skipping the Salute and the Farmworker Poem

### 4. ADOPTION OF THE AGENDA

Director Anthony Chavez moved and Director Ines seconded. 4 ayes motion carries. No abstentions

### 5. OPEN PUBLIC FORUM

*It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be*



*limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.*

*Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.*

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

President Mr. Villarino opened public forum at 12:37 PM. [No comments from public forum. Closed at 12:38 PM by Mr. Villarino.]

## **6. CLOSE PUBLIC FORUM**

## **7. APPROVAL OF THE CONSENT AGENDA:**

*All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:*

- a) Approval of minutes from the September 10, 2016 meeting.  
Approval of minutes for September 10 Cambria Pines meeting. Approval of consent agenda  
Director Ines Deluna moves and Director Rick Najera seconds. Four ayes, motion carries, no abstentions.
- b) Certificated Personnel Report was not discussed. Postponed to next meeting.

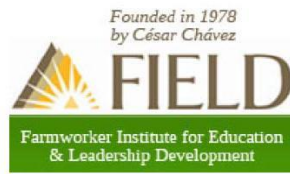
## **8. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**

*There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:*

## **9. INFORMATION ITEMS (nonvoting):**

### **a) Review of Financial Statements- Rosa Ruelas (Accounting Manager)**

- 1) EPIC First Interim report  
Rosa presented Revenues, projected versus actuals from July to October and November to June. ADA was up by 0.69 % from what was projected; 203.56 versus 200. Expenses compared to budget, we were over by 6%. We ended up hiring a PPO (pupil personnel person) – Paula Cardenas in FIELD High School approved position line of \$109,236. \$323,289



spoke about adjustment at board meeting Part D fund balance \$281,871 positive fund balance still in black. Next two pages are projections for the next 3 years estimating 200 ADA 2017-2018 and 2018-2019. No growth projected but can be changed on next pages' revenues, PTE and benefits, third page actuals salary assumptions reflect WIOA title II. Next page benefit section is what we pay for workers comp, medical and etc. Next page is how we can come up with funding estimates based on ADA for LCFF calculations.

**10. OLD BUSINESS:** None at this time.

**11. NEW BUSINESS:**

**FIELD/ EPIC:**

1. Action Item- Shall the FIELD/ EPIC Board Approve the 2016-17 First Interim Report?  
Director Rick Najera moved and Director Ines Deluna seconded. No discussion. By 4 ayes, no abstentions and motion carries

**12. ADJOURNMENT:**

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday March 11, 2017 at 9 AM.

Location to be determined

*This Meeting Agenda was posted at least 72 hours in advance of the meeting at the FIELD Main Office, 410 West J. Street, Suite A, Tehachapi, CA 93561, online on the website, and at the meeting location.*

Board meeting was over at 1:00pm Ines moved and Rick second. Unanimous vote and motion carries.