



The Farmworkers Institute of Education and Leadership Development, Inc
FIELD BOARD OF DIRECTORS QUARTERLY MEETING
MINUTES

Location:
Center for Volunteer and Nonprofit Services
433 Soscol Ave., Suite A100
Napa, CA 94559

Teleconference Locations:

Zoom Meeting/Teleconference Location:
<https://us02web.zoom.us/j/82381829217>
By Phone (669) 900-9128 Meeting ID: 823 8182 9217

Friday, October 20, 2023 at 1 pm
Saturday, October 21, 2023 at 9am

- I. **Friday - 1 pm-4:30pm** FIELD Quarterly Board Meeting
- II. **Saturday - 9am-1:30 pm** Long Term Vision/Strategic Plan

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

1. MEETING CALLED TO ORDER: *Secretary Patrick Pine called the meeting to order at 1:10 pm*

2. ESTABLISH A QUORUM: *Secretary Patrick Pine established quorum at 1:11 pm*

Roll Call:

David Villarino <i>(present)</i>	Dr. Nora Dominguez <i>(present)</i>
Dr. Mark Martinez <i>(present)</i>	Dr. Jesse Ortiz <i>(present)</i>
Ines De Luna <i>(present)</i>	Nadia Villagran <i>(not present)</i>
Greg Cervantes <i>(not present)</i>	

Nonvoting:

Patrick Pine, Secretary <i>(present)</i>	Michael Gomez, Treasurer <i>(not present)</i>
John C. Lemmo, General Counsel <i>(present, joined through Zoom)</i>	

Staff Present:

Rosa Ruelas (*present, joined through Zoom*) Vanessa Gutierrez (*present, joined through Zoom*)
Adonis Galarza (*present, joined through Zoom*) Susana Navarro-Llamas (*present*)

3. SALUTE TO THE FLAG / FARMWORKER POEM

Farmworker Poem was recited by Ines De Luna

4. ADOPTION OF THE AGENDA

Mr. Villarino asked everyone to review the agenda, there were no comments. Chair entertained a motion to adopt the Agenda for FIELD. Nora Dominguez moved, Mark Martinez seconded the motion. There was no discussion and the motion was approved unanimously.

5. OPEN PUBLIC FORUM

It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.

- *Mr. Villarino opened the public forum at 1:15pm. He asked if there were any comments by the public. There were none.*

6. CLOSE PUBLIC FORUM

- *Public forum closed at 1:18 pm*

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.

No closed session

8. OPEN SESSION

Open session resumed at 1:18 pm

9. APPROVAL OF THE CONSENT AGENDA:

All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

- a) Approval of Minutes from June 24, 2023*
- b) Approval of Minutes from August 16, 2023*

Mr. Villarino asked the Board Members to review Minutes from June 24, 2023 & August 16, 2023 . Chair entertained a motion to approve the minutes, Ines DeLuna moved, Nora Dominguez seconded. There was no discussion, motion approved unanimously.

10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.

11. INFORMATION ITEMS:

1. David Villarino - President CEO

- a. Plans and Outcomes
 - b. Water Coalition Presentation
 - c. Provisional Policy Modificacion "intern"
 - d. Child Care funding License Resolution for California City, Yuba City & Bakersfield, CA Locations
 - e. Jesse Ortiz Requested for Resignation from FIELD Board of Directors
 - f. Oscar Gonzales, FIELD Board Trustee Applicant
 - g. Long Term Vision/Strategic Plan
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- *Mr. Villarino introduced Susan Kennedy, Executive Chairman of Cadiz, Inc, water solutions company. Cadiz is partnering with FIELD on a number of efforts including some ag tech curriculum development for your career tech program.*
 - *Mr. Martin Ludlow, President/CEO of Bridge Street, Inc. was also introduced to the board and shared the Groundswell Water for Justice presentation with our Board of Directors.*
 - *The Child Care funding License Resolutions where presented to the board for the purpose of applying for a child care license for Bakersfield, Yuba City and California City sites and to approve the resolution authorizing continued Child Care funding application to the CDE for FY 2024-2025*
 - *Dr. Jesse Ortiz formally gave his resignation to continue as a board Director, Mr. Villarino asked our board to review Oscar Gonzales' resume for approval to join our board.*
 - *Our long term vision, strategic planning, succession plan, and the future structure of FIELD were extensively discussed with the board of Directors.*

Rosa Ruelas - Financial Management

a. Financials

Rosa Ruelas, Accounting Manager shared FIELD's Balance Sheet through September 30, 2023. FIELD's Balance Sheet reflects total Assets of \$11, 819,844 total Liabilities of \$3,282,764 with a rollover fund balance of \$9,778,634. Total Liabilities and Net Assets reflect \$11,819,846.

The combined Revenue and Expense Statement reflects actuals through Fiscal year thru period ending 10/31/20223. Our Apportionment is 383 ADA we budgeted 413 ADA.

Total revenue is \$3,947,400 budget \$3,754,694 with a variance of \$192,706

Total Expenditure \$5,262,281 budget was \$5,351,226 with a variance of \$88,946

Excess Revenue over (under) Expenditures Actual (\$1,314,881) Budget (\$1,596,532) with a variance of \$281,651.

2. Vanessa Gutierrez - Director, Student Services

a. Operations Reports

Vanessa Gutierrez, Director of Student Services gave a thorough report of all operations report which included; Educational Services, Student Services, ESL, CTE, Strategic Initiatives, Cesar Chavez Conservation Corps and Workforce Development.

3. Maria Rawls - FIELD Advancement

a. FIELD-NMTC Closing Resolutions

Maria Rawls, shared the FIELD-NMTC closing resolutions with the board directors.

Alison Paige from Capital Consulting presented and reviewed the NMTC Account Flowchart & Overall NMTC Deal Diagram with the board.

12. OLD BUSINESS:

13. NEW BUSINESS:

FIELD:

1. **Action Item:** Shall the FIELD Board of Directors approve the resolutions for the purpose of applying for a child care license for Bakersfield, Yuba City and California City sites?

Chair entertained a motion to approve the resolutions for the purpose of applying for a child care license for Bakersfield, Yuba City and California City sites. Mark Martinez moved, Jessy Ortiz seconded. Item discussed during information Items, motion was approved unanimously.

2. **Action Item:** Shall the FIELD Board of Directors approve the resolution authorizing continued Child Care funding application to the CDE for FY 2024-2025?

Chair entertained a motion to approve the resolution authorizing continued Child Care funding application to the CDE for FY 2024-2025. Ines DeLuna moved, Nora Dominguez seconded. Item discussed during information Items, motion was approved unanimously.

3. **Action Item:** Shall the FIELD Board of Directors approve the Initial Draft of the FIELD-NMTC Transaction Resolution(s) and consent to final board approval via Unanimous Written Consent?

Chair entertained a motion to approve the Initial Draft of the FIELD-NMTC Transaction Resolution(s) and consent to final board approval via Unanimous Written Consent. Mark Martinez moved, Jesse Ortiz seconded. Item discussed during information Items, motion was approved unanimously.

4. **Action Item:** Shall the FIELD Board of Directors approve Oscar Gonzales as a member of the Board?

Chair entertained a motion to approve Oscar Gonzales as a member of the Board. Mark Martinez moved, Jesse Ortiz seconded. Item discussed during information Items, motion was approved unanimously.

14. ADJOURNMENT:

Chair entertained a motion to adjourn the meeting. Ines DeLuna moved, Nora Dominguez seconded. There was no further business for discussion, motion approved unanimously. Meeting adjourned at 1:30pm October 21, 2023.

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, December 8, 2023 time and location to be determined.

This Quarterly Meeting Agenda was posted at least 72 hours in advance of the meeting at Center for Volunteer and Nonprofit Services, 433 Soscol Ave., Suite A100, Napa, CA 94559 online on the website, and at the meeting location.