



**The Farmworkers Institute of Education and Leadership Development, Inc
FIELD BOARD OF DIRECTORS QUARTERLY MEETING AGENDA**

MINUTES

Location: Farmworkers Institute of Education & Leadership Development
FIELD CTE Operations Center
2240 S. Union Ave
Bakersfield, CA 93307

Teleconference Locations:
319 Driftwood Rd. Corona Del Mar, CA 92625

Zoom Meeting/Teleconference Location:
<https://us02web.zoom.us/j/82105068643>
Meeting ID: 821 0506 8643 By Phone (669) 900-9128

Saturday, June 24, 2023 at 9:00 am

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

1. MEETING CALLED TO ORDER: *Mr. Villarino called the meeting to order at 9:11 am*

2. ESTABLISH A QUORUM: *Mr. Villarino established quorum at 9:11am*

Roll Call:

David Villarino (<i>present</i>)	Dr. Nora Dominguez (<i>present</i>)
Dr. Mark Martinez (<i>present, joined at 9:15am</i>)	Dr. Jesse Ortiz (<i>not present</i>)
Ines De Luna (<i>not present</i>)	Nadia Villagran (<i>Present</i>)
Greg Cervantes (<i>present</i>)	

Nonvoting:

Patrick Pine, Secretary (*present*)
Michael Gomez, Treasurer (*present, joined through Zoom*)
John C. Lemmo, General Counsel (*present, joined through Zoom*)

Staff Present:

Rosa Ruelas (<i>present</i>)	Gustavo Olvera (<i>present</i>)	Dr. Tamar Asatryan (<i>present</i>)
Roxanna Villasenor (<i>present</i>)	Vanessa Gutierrez (<i>present</i>)	Maria Rawls (<i>present</i>)
Susana Navarro-Llamas (<i>present</i>)		

3. SALUTE TO THE FLAG / FARMWORKER POEM

Farmworker Poem was recited by Greg Cervantes

4. ADOPTION OF THE AGENDA

Mr. Villarino made a motion to amend the Agenda section 11 of Information Items by adding additional items under David Villarino, President/CEO and to add (C) Cadiz Update and (D) Consulting Services Agreement between McCabe & Company (consultant). As well as adding an additional Action Item to approve the consulting services agreement with McCabe & Company and FIELD.

Mr. Villarino asked everyone to review the agenda with amended list of information Items, section 11 and Action Item. Chair entertained a motion to adopt the Agenda for FIELD. Nadia Villagran moved, Mark Martinez seconded the motion. There was no discussion and the motion was approved by Mark Martinez, Nora Dominguez, Nadia Villagran, David Villarino and Greg Cervantes.

Ayes: 5

Absent: 2

Abstain: 0

5. OPEN PUBLIC FORUM

It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.

- *Mr. Villarino opened the public forum at 9:13am. He asked if there were any comments by the public. There were none.*

6. CLOSE PUBLIC FORUM

- *Public forum closed at 9:16am*

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.

- *No Items for Closed Session*

8. OPEN SESSION

9. APPROVAL OF THE CONSENT AGENDA:

All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

- a) *Approval of Minutes from March 11, 2023*

Mr. Villarino asked the Board Members to review Minutes from March 11, 2023 . Chair entertained a motion to approve the minutes, Nadia Villagran moved, Mark Martinez seconded. There was no discussion, motion approved by Nadia Villagran, Mark Martinez, David Villarino, Nora Dominguez. Greg Cervantes abstains.

Ayes: 4

Absent: 2

Abstain: 1

10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT’S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.

11. INFORMATION ITEMS:

1. David Villarino - President CEO

- a. Executive Summary
- b. Plans & Results
- c. Cadiz Update
- d. Consulting Services Agreement between McCabe & Company (Consultant) & FIELD

Mr. Villarino shared the Plans & Results with the board of directors as well as the Consulting Services Agreement between McCabe & Company & FIELD to bring Susan McCabe on board, followed by a the Cadiz update.

2. Rosa Ruelas - Financial Management

- a. Financials
- b. FIELD’s Proposed 2023-24 Budget

Rosa Ruelas, Accounting Manager shared the balance sheet reflecting totals through May 31, 2023. FIELD’s Total Assets stand at \$10,498,124.Total Liabilities are \$3,207,840 with a roll over fund balance of \$2,647,769. Excess revenue reflect \$4,642,514.

Net assets (new fund balance) reflect \$7,290,283 at the end of the fiscal year. Total Liabilities and Net assets \$10,498,124.

Revenue and Expenditures report was shared with our board of directors, this document projects the expenditures for the end of the fiscal year, June 30, 2023.

Total revenue is \$19,227,034 budget was \$16,848,424 with a variance of \$2,378,610

Total Expendures \$14,584,520 budget was \$16,379,252 with a variance of \$1,794,733

Excess Revenue over (under) Expenditures Actual \$4,642,514 Budget \$469,172 with a variance of \$4,173,342.

Rosa also shared the FIELD Proposed Budget 2023-2024 Combined report with the board of directors.

3. Silva Ohannessian - Human Resources Director

- a. Human Resources Plan vs. Results

Silva Ohannessian shared the HR Pland vs. Results with the board of directors.

4. Maria Rawls - FIELD Advancement

- a. Real Estate Plan vs. Results

- i. Construction & Development

- ii. Resolution Notice of Funding Availability-Desert Palms

- iii. Report on the Proposed Support Organization for Union Street

- b. Marketing Plan vs Results

- i. General Update

Maria Rawls, reported on Real Estate Plan vs. Results which included, Construction & Development, Resolution Notice of Funding Availability-Desert Palms, Report on the Proposed Support Organization for Union Street, & Marketing Plan vs Results, General Update.

5. Dr. Tamar Asatryan - Strategic Initiatives

- a. Strategic Initiatives Report; Plan & Results

Dr. Tamar shared the Strategic Initiatives Report: Plan & Results with the board of directors.

11. OLD BUSINESS:

12. NEW BUSINESS:

FIELD:

1. **Action Item:** Shall the FIELD Board of Directors approve FIELD's Proposed 2023-24 Budget?

Chair entertained a motion to approve FIELD's Proposed 2023-24 Budget. Greg Cervantes moved, Nadia Villagran seconded. Action Item was discussed during Information Items, motion approved by Nadia Villagran, Nora Dominguez, Mark Martinez, David Villarino, Greg Cervantes

Ayes: 5

Absent: 2

Abstain: 0

2. **Action Item:** Shall the FIELD Board of Directors approve the Resolution Notice of Funding Availability for Desert Palms not to exceed \$45M?

Chair entertained a motion to approve the Resolution Notice of Funding Availability for Desert Palms not to exceed \$45M. Mark Martinez moved, Nadia Villagran seconded. Board member Nadia Villagran mentioned the resolution states 40M vs 45M on Action Item. It was decided to keep it at 45M in the event the grant application increased. The motion was approved by Nadia Villagran, Nora Dominguez, Mark Martinez, David Villarino, Greg Cervantes.

Ayes: 5

Absent: 2

Abstain: 0

3. **Action Item:** Shall the FIELD Board of Directors approve the proposed support organization for the NMTC project for Union Street development?

Action Item not approved

4. **Action Item:** Shall the FIELD Board of Directors approve FIELD leadership to name the entity?

Chair entertained a motion to approve FIELD leadership to name the entity. Mark Martinez moved, Greg Cervantes seconded the motion. Action Item was discussed during Information Items, motion was approved by Nadia Villagran, Nora Dominguez, Mark Martinez, David Villarino, Greg Cervantes.

Ayes: 5

Absent: 2

Abstain: 0

5. **Action Item:** Shall the FIELD Board of Directors approve FIELD leadership to select 5 board members for the new entity?

Chair entertained a motion to approve FIELD leadership to select 5 board members for the new entity? Mark Martinez moved, Greg Cervantes seconded the motion. Action Item was discussed during Information Items, motion was approved by Nadia Villagran, Nora Dominguez, Mark Martinez, David Villarino, Greg Cervantes.

*Ayes: 5
Absent: 2
Abstain: 0*

6. **Action Item:** Shall FIELD's EPIC Board of Trustees approve the Consulting Services Agreement with McCabe & Company for the Water Technology?

Chair entertained a motion to approve the Consulting Services Agreement with McCabe & Company for the Water Technology. Mark Martinez moved, Nadia Villagran seconded. Board discussion during Information Items, the motion was approved by Nadia Villagran, Nora Dominguez, Mark Martinez, David Villarino, Greg Cervantes.

*Ayes: 5
Absent: 2
Abstain: 0*

13. ADJOURNMENT:

Chair entertained a motion to adjourn the meeting. Nadia Villagran moved, Greg Cervantes seconded. There was no further business for discussion, motion approved unanimously. Meeting adjourned at 12:40 pm.

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, August 26, 2023 time and location to be determined.

This Quarterly Meeting Agenda was posted at least 72 hours in advance of the meeting at FIELD, CTE Operations Center, 2240 S. Union Ave. Bakersfield, CA 93307 online on the website, and at the meeting location.