



SPECIAL BOARD MEETING
The Farmworkers Institute of Education and Leadership Development, Inc
EPIC DE CESAR CHAVEZ BOARD OF TRUSTEES
MINUTES

Location: Farmworkers Institute of Education & Leadership Development
FIELD CTE Operations Center
2240 S. Union Ave
Bakersfield, CA 93307

Teleconference Location:
505 City Parkway West, Orange, CA 92868

Zoom Meeting/Teleconference Location:
<https://us02web.zoom.us/j/88416702125>
By Phone (669) 900-9128 Meeting ID: 884 1670 2125

Wednesday, September 6, 2023 at 11:45 am

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

- 1. MEETING CALLED TO ORDER:** *Mr. Villarino called the meeting to order at 12:20 pm*
- 2. ESTABLISH A QUORUM:** *Secretary Patrick Pine established a quorum at 12:21 pm*

Roll Call:

David Villarino <i>(present)</i>	Dr. Nora Dominguez <i>(present)</i>
Dr. Mark Martinez <i>(present)</i>	Dr. Jesse Ortiz <i>(not present)</i>
Ines De Luna <i>(present)</i>	Nadia Villagran <i>(not present)</i>
Greg Cervantes <i>(present)</i>	

Nonvoting:

Patrick Pine, Secretary *(present)*
Michael Gomez, Treasurer *(present)*
John C. Lemmo, General Counsel *(not present)*

Staff Present:

Rosa Ruelas <i>(present)</i>	Carolina Martinez <i>(present)</i>
Susana Navarro-Llamas <i>(present)</i>	

3. SALUTE TO THE FLAG / FARMWORKER POEM

Chair dispensed the Salute of the flag/Farmworker Poem

4. ADOPTION OF THE AGENDA

Mr. Villarino asked everyone to review the agenda, there were no comments. Chair entertained a motion to adopt the Agenda for EPIC. Ines De Luna moved, Nora Dominguez seconded the motion. There was no discussion and the motion was approved by Mark Martinez, Ines De Luna, Nora Dominguez, David Villarino and Greg Cervantes..

Ayes: 5 (all Trustees in attendance)

Abstain: 0

Absent: 2

5. OPEN PUBLIC FORUM

It is appropriate for the public to address FIELD's EPIC Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD's EPIC Board of Trustees. Agenda requests must be made in writing ten days prior to board meetings.

In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.

- *Mr. Villarino opened the public forum at 12:23 pm. He asked if there were any comments by the public. There were none.*

6. CLOSE PUBLIC FORUM

- *Public forum closed at 12:24 pm.*

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.

No closed Session

8. OPEN SESSION

Open session resumed at 12:25 pm

9. APPROVAL OF THE CONSENT AGENDA

All consent agenda items for FIELD's EPIC BOARD OF Trustees are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

Chair made a motion to approve the Action Items a. The Revised EPIC School Calendar & Teacher Work Days, b. The Revised Quarterly Board Meeting Dates for Fiscal Year 2023-2024 & C. The Revised EEO Policy. Nora Dominguez moved, Ines DeLuna seconded. There was no discussion and the motion was approved by Mark Martinez, Ines De Luna, Nora Dominguez, David Villarino and Greg Cervantes..

Ayes: 5 (all Trustees in attendance)

Abstain: 0

Absent: 2

10. EPIC DE CESAR CHAVEZ REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.

11. EPIC INFORMATION ITEMS

1. David Villarino - Superintendent EPIC

- a. Revised EPIC School Calendar & Teacher Work Days
- b. Revised Quarterly Board Meeting Dates for Fiscal Year 2023-2024
- c. Revised EEO Policy

Mr. Villarino shared the revised EPIC School Calendar & Teacher Work Days, the Revised Quarterly Board Meeting Dates for Fiscal Year 2023-2024, and the Revised EEO Policy with the board of Trustees.

2. Rosa Ruelas - Financial Management

a. EPIC Unaudited Financials

Rosa Ruelas reviewed the EPIC Unaudited Financials from July 1st, 2022 to June 30, 2023, with the board of Trustees. This report covers revenue and expenditures as well as a balance sheet.

This report reflects a total revenue of \$21,876,199 which includes an ADA of 328 at the end of P2 closure adding \$5,046,180 revenue to the total revenue.

Expenditures reflect a total of \$15,003,958 with \$6,872,241 (net revenue) and a fund balance of \$11,735,283. This came from \$4 million of the \$8 million KCCD/Cal State Grant, Two Prop 68 totalling \$800,000 and \$4 million from CDE for declining enrollment.

12. OLD BUSINESS:

No Old Business

13. NEW BUSINESS:

EPIC:

1. **Action Item:** Shall FIELD's EPIC Board of Trustees approve the revised EPIC School Calendar & Teacher Work Days?

Chair entertained a motion to approve the revised EPIC School Calendar & Teacher Work Days. Nora Dominguez moved, Ines DeLuna seconded. There was no discussion and the motion was approved by Mark Martinez, Ines De Luna, Nora Dominguez, David Villarino, and Greg Cervantes..

Ayes: 5 (all Trustees in attendance)

Abstain: 0

Absent: 2

2. **Action Item:** Shall FIELD's EPIC Board of Trustees approve the EPIC Unaudited Financials for the Fiscal Year Ending June 30, 2023?

Chair entertained a motion to approve the EPIC Unaudited Financials for the Fiscal Year Ending June 30, 2023. Nora Dominguez moved, Ines DeLuna seconded. Discussion during information items. The motion was approved by Mark Martinez, Ines De Luna, Nora Dominguez, David Villarino, and Greg Cervantes.

Ayes: 5 (all Trustees in attendance)

Abstain: 0

Absent: 2

3. **Action Item:** Shall FIELD's EPIC Board of Trustees approve the revised Quarterly Board Meeting Dates for Fiscal Year 2023-2024?

Chair entertained a motion to approve the revised Quarterly Board Meeting Dates for Fiscal Year 2023-2024. Nora Dominguez moved, Ines DeLuna seconded. There was no discussion and the motion was approved by Mark Martinez, Ines De Luna, Nora Dominguez, David Villarino, and Greg Cervantes..

Ayes: 5 (all Trustees in attendance)

Abstain: 0

Absent: 2

4. **Action Item:** Shall FIELD's EPIC Board of Trustees approve the revised EEO Policy?

Chair entertained a motion to approve the revised EEO Policy. Nora Dominguez moved, Ines DeLuna seconded. There was no discussion and the motion was approved by Mark Martinez, Ines De Luna, Nora Dominguez, David Villarino, and Greg Cervantes.

Ayes: 5 (all Trustees in attendance)

Abstain: 0

Absent: 2

14. ADJOURNMENT:

Chair entertained a motion to adjourn. Ines DeLuna moved, Mark Martinez seconded. There was no discussion and the motion was approved by Mark Martinez, Ines De Luna, Nora Dominguez, David Villarino, and Greg Cervantes.

Ayes: 5 (all Trustees in attendance)

Abstain: 0

Absent: 2

The meeting adjourned at 12:45 pm

Next Meeting Date: Regularly Scheduled EPIC Board Meeting; Saturday, October 21, 2023 time and location to be determined.

This Special Meeting Agenda was posted at least 24 hours in advance of the meeting at FIELD, CTE Operations Center, 2240 S. Union Ave. Bakersfield, CA 93307 online on the website, and at the meeting location.