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## SPECIAL BOARD MEETING MINUTES

### The Farmworkers Institute of Education and Leadership Development, Inc FIELD BOARD OF DIRECTORS

**Location:** Farmworkers Institute of Education & Leadership Development  
FIELD CTE Operations Center  
2240 S. Union Ave  
Bakersfield, CA 93307

**Teleconference Locations:**  
505 City Parkway West, Orange, CA 92868

**Zoom Meeting/Teleconference Location:**  
<https://us02web.zoom.us/j/88416702125>  
**By Phone** (669) 900-9128 **Meeting ID:** 884 1670 2125

**Wednesday, September 6, 2023 at 11:45 am**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

**ON THE WEB:** Agendas may be viewed at [www.farmworkerinstitute.org](http://www.farmworkerinstitute.org)

**1. MEETING CALLED TO ORDER:** *Mr. Villarino called the meeting order at 11:52am*

**2. ESTABLISH A QUORUM:** *Quorum was established 11:53am*

**Roll Call:**

David Villarino ( <i>present</i> )	Dr. Nora Dominguez ( <i>present</i> )
Dr. Mark Martinez ( <i>present</i> )	Dr. Jesse Ortiz ( <i>not present</i> )
Ines De Luna ( <i>present</i> )	Nadia Villagran ( <i>not present</i> )
Greg Cervantes ( <i>present</i> )	

**Nonvoting:**

Patrick Pine, Secretary (*present*)  
Michael Gomez, Treasurer (*present by video conference*)  
John C. Lemmo, General Counsel (*not present*)

**Staff Present:**

Rosa Ruelas (*present*)                      Carolina Martinez (*present*)  
Susana Navarro-Llamas (*present*)

### **3. SALUTE TO THE FLAG / FARMWORKER POEM**

*Chair dispensed with the Salute to the flag/Farmworker Poem*

### **4. ADOPTION OF THE AGENDA**

*Mr. Villarino asked everyone to review the agenda, there were no comments. Chair entertained a motion to adopt the Agenda for FIELD. Greg Cervantes moved, Ines DeLuna seconded. There was no discussion and the motion was approved unanimously.*

### **5. OPEN PUBLIC FORUM**

*It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.*

*Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.*

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

- *Mr. Villarino opened the public forum at 11:54am He asked if there were any comments by the public. There were none.*

### **6. CLOSE PUBLIC FORUM**

- *Public forum closed at 11:55am*

### **7. CLOSED SESSION**

*The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.*

- *No Items for Closed Session*

### **8. OPEN SESSION**

*Open session resumed at 11:56 am*

**9. APPROVAL OF THE CONSENT AGENDA:**

*All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:*

- *No meeting Minutes for board approval*

**10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**

*There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.*

**11. INFORMATION ITEMS:**

**1. David Villarino - President CEO**

- a. Revised Quarterly Board Meeting Dates for Fiscal Year 2023-2024
- b. FIELD Enterprises Articles of Incorporation
- c. Revised EEO Policy
- d. RLC36 End of Cycle Report
- e. OSY Grant Agreement

*Mr. Villarino shared and discussed the following documents with the board of directors. The Revised Quarterly Board Meeting Dates for Fiscal Year 2023-2024, FIELD Enterprises Articles of Incorporation, Revised EEO Policy, RLC36 End of Cycle Report, and OSY Grant Agreement.*

**12. OLD BUSINESS:**

- *No old business*

**13. NEW BUSINESS:**

**FIELD:**

1. **Action Item:** Shall the FIELD Board of Directors approve Revised Quarterly Board Meeting Dates for Fiscal Year 2023-2024?  
*Chair entertained a motion to approve the Revised Quarterly Board Meeting Dates for Fiscal Year 2023-2024. Greg Cervantes moved, Ines de Luna seconded the motion. Item discussed during Information Items, item was approved unanimously.*
2. **Action Item:** Shall the FIELD Board of Directors approve FIELD Enterprises Articles of Incorporation?  
*Chair entertained a motion to approve FIELD Enterprises Articles of Incorporation. Greg Cervantes moved, Ines de Luna seconded the motion. Item discussed during Information Items, item was approved unanimously.*

3. **Action Item:** Shall the FIELD Board of Directors approve the revised EEO Policy?  
*Chair entertained a motion to approve the revised EEO Policy. Greg Cervantes moved, Ines de Luna seconded the motion. Item discussed during Information Items, item was approved unanimously.*
  
4. **Action Item:** Shall the FIELD Board of Directors approve RLC36 End of Cycle Report?  
*Chair entertained a motion to approve the RLC36 End of Cycle Report. Greg Cervantes moved, Ines de Luna seconded the motion. Item discussed during Information Items, item was approved unanimously.*
  
5. **Action Item:** Shall the FIELD Board of Directors approve OSY Grant Agreement?  
*Chair entertained a motion to approve the OSY Grant Agreement. Greg Cervantes moved, Ines de Luna seconded the motion. Item discussed during Information Items, item was approved unanimously.*

#### **14. ADJOURNMENT:**

*Chair entertained a motion to adjourn the meeting. Ines DeLuna moved, Nora Dominguez seconded. There was no further business for discussion, motion approved unanimously. Meeting adjourned at 12:17pm.*

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, October 21 , 2023 time and location to be determined.

*This Special Meeting Agenda was posted at least 24 hours in advance of the meeting at FIELD, CTE Operations Center, 2240 S. Union Ave. Bakersfield, CA 93307 online on the website, and at the meeting location.*