

The Farmworker's Institute of Education and Leadership Development FIELD BOARD OF DIRECTORS MEETING MINUTES

Location: Farmworker Institute of Education and
Leadership Development
(FIELD) Headquarters
106 S. Robinson Street
Tehachapi, CA 93561

Teleconference Locations:

319 Driftwood Road, Corona Del Mar, CA 92625
1290 Bello Ave, St. Helena, CA 94574
15504 Via Bassano, Bakersfield, CA 93306
2710 Terry Street, Bakersfield, CA 93304
5848 Comanche Drive, Bakersfield, CA 93307
1925 46th Ave, Capitola, CA 95010

or by phone: 1-218-339-7800 Access Code 823-5414

December 14, 2019 at 9:00 am

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

1. MEETING CALLED TO ORDER: *Mr. Patrick Pine called the meeting to order at 9:01 am.*

2. ESTABLISH A QUORUM

Roll Call: *Mr. Patrick Pine established a quorum at 9:09 am.*

David Villarino (*Present by phone*)

Dr. Nora Dominguez (*Present by phone, joined at 9:09 am*)

Raji Brar (*Present by phone*)

Dr. Mark Martinez (*Present by phone, joined at 9:17 am*)

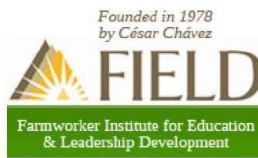
Ines De Luna (*Present by phone, joined at 9:16 am*) Dr. Jesse Ortiz (*Present by phone*)

Nonvoting:

Patrick Pine, Secretary (*Present*)

Michael Gomez, Treasurer (*Present by phone*)

Joseph Casas (*General Counsel*) (*Not present*)



Staff Present:

Dr. Tamar Asatryan (*Present by phone*) Delilah Martinez (*Present by phone*)
Rosa Ruelas (*Present*) Susana Navarro-Llamas (*Present*)

3. SALUTE TO THE FLAG / FARMWORKER POEM

No salute to the flag

4. ADOPTION OF THE AGENDA

No Adoption of the Agenda

5. OPEN PUBLIC FORUM

It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.

Mr. Patrick Pine opened public forum at 9:05 am. He asked if there are any comments by the public. There were none.

6. CLOSE PUBLIC FORUM

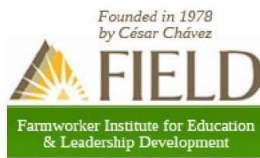
Public forum closed at 9:05 am

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.

No closed session

8. OPEN SESSION



9. APPROVAL OF THE CONSENT AGENDA:

All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

a.) Approval of minutes from the December 2, 2019 meeting.

Board Meeting Minutes were not approved.

10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

11. INFORMATION ITEMS (nonvoting):

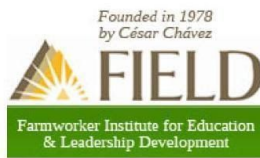
Rosa Ruelas shared 1st interim report with the board. EPIC P1 report is projected to close with an ADA of 431 compared with last year's P2 closing with an ADA of 330, which means will be above our projections by 100 ADA. Compared to the adopted budget which was approved on June 30, 2019 there is an ADA increase of 36 which gives us about an 8% increase in revenue. Rosa also discussed Revenues and other financing sources, overall expenditures, and excess revenue of \$377,621.

Rosa also shared FIELD's auditor report performed by Clem Payne, Jr. The audit covers expenditures from July 1, 2018, through June 30, 2019. There were no findings and met audit standards.

Dr. Tamar Asatryan shared the 3 CTE business courses which include Strategic Thinking, Decision Making, and Problem-Solving, Beginning Computer Skills and Small Business Marketing and Sales. Each course is 34 ½ hours, Communication in the Workplace is a 34-hour course which was previously approved by the board and together with our own business cooperative course, it will consist of a 150 semester-long program.

President Villarino shared FIELD's building acquisition. The address of the building is 300 Watts Drive, Bakersfield, CA. A 10,000 square feet building which will be used for CTE training, in Agriculture, Solar, and Recycling. The appraisal came back and it was approved at \$865,000 and it should be funded by State Beneficial Bank by the end of the year.

Mr. Villarino thanked the CTE Committee members for approving the purchase of the building on 300 Watts Drive, Bakersfield which will hold the CTE Trainings.



12. OLD BUSINESS:

No old business

13. NEW BUSINESS:

FIELD/EPIC:

1. Action Item - Shall the FIELD/EPIC Board approve FIELD's 1st Interim Report?

Chair entertained a motion to approve FIELD's 1st Interim Report. Jesse Ortiz moved, Ines DeLuna seconded. There was no discussion, motion was approved unanimously by Jesse Ortiz, Ines DeLuna, Mark Martinez, Raji Brar, and Nora Dominguez.

2. Action Item - Shall the FIELD/EPIC Board approve FIELD's 2018-2019 audit?

The Chair entertained a motion to approve the FIELD's 2018-2019 audit. Jesse Ortiz moved, Nora Dominguez seconded. Mr. Jesse Ortiz suggested changing auditors every 3 years to bring a new perspective to the organization, our Financial Manager Rosa Ruelas replied by letting the board know that a discussion to change to a new auditor this upcoming new year has been reviewed. No additional discussion from the board. Motion was approved unanimously by Jesse Ortiz, Ines DeLuna, Mark Martinez, Raji Brar, and Nora Dominguez.

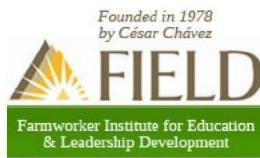
3. Action Item - Shall the FIELD/EPIC Board approve the appointment of board member trustee Dr. Jose Zapata Calderon?

The Chair entertained a motion to approve the appointment of board member trustee Dr. Jose Zapata Calderon. Jesse Ortiz moved, Mark Martinez seconded. There was no discussion, the motion was approved unanimously by Jesse Ortiz, Ines DeLuna, Mark Martinez, Raji Brar, and Nora Dominguez.

4. Action Item - Shall the FIELD/EPIC Board approve the business CTE Curriculum for EPIC graduation credit?

The Chair entertained a motion to approve the CTE Curriculum for EPIC graduation Credit which includes the following business courses, Strategic Thinking, Decision Making, and Problem Solving, Beginning Computer Skills, and Small Business Marketing and sales.

Mark Martinez moved, Nora Dominguez seconded. There was no discussion, the motion was approved unanimously by Jesse Ortiz, Ines DeLuna, Mark Martinez, Raji Brar, and Nora Dominguez.



14. ADJOURNMENT:

The Meeting was adjourned at 9:34 am.

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, March 14, 2020, time and location to be determined.

This Meeting Agenda was posted at least 72 hours in advance of the meeting at Farmworker Institute of Education and Leadership Development (FIELD) Corporate office, 106 S. Robinson Street, Tehachapi, CA 93561, online on the website, and at the meeting location.