

# The Farmworker's Institute of Education and Leadership Development FIELD BOARD OF DIRECTORS MEETING AGENDA MINUTES

**Location: University of La Verne Conference Room  
10800 Stockdale Hwy., Suite 201  
Bakersfield, CA 93311**

**Teleconference Locations:**  
19948 Brimhall Road S. Bakersfield, CA 93314  
1608 Midway Drive, Woodland, CA. 95695

**or by phone: 1-218-339-7800 Access Code 823-5414**

**June 29, 2019 at 11 am**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

**ON THE WEB:** Agendas may be viewed at [www.farmworkerinstitute.org](http://www.farmworkerinstitute.org)

## **1. MEETING CALLED TO ORDER:**

*Meeting was called to order at 11 am by Board Secretary Patrick Pine.*

## **2. ESTABLISH A QUORUM**

*Roll call was done by Secretary Patrick Pine and a quorum was not present.*

### **Roll Call:**

David Villarino (*Not present*)

Anthony Chavez (*Not Present*)

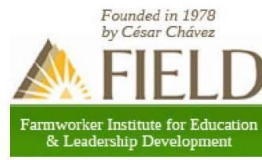
Ines De Luna (*Not Present*)

Raji Brar (*by phone*)

Dr. Nora Dominguez (*present*)

Dr. Mark Martinez (*not present*)

Dr. Jesse Ortiz (*by phone*)



**Nonvoting:**

Joseph Casas (General Counsel) *(by phone)*    Michael Gomez, Treasurer *(by phone)*  
Patrick Pine, Secretary *(present)*

**3. SALUTE TO THE FLAG / FARMWORKER POEM**

*No salute to the flag was taken.*

**4. CLOSED SESSION**

*The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.*

*Board Secretary moved to closed session at 11 am. Pending litigation was discussed and disciplinary action was also discussed no action was taken.*

*Closed session ended at 12:15 pm.*

**5. Meeting resumed at 1 pm with Mr. Villarino, Board President.**

**6. Quorum established.**

*Raji Brar (by phone)*  
*Dr. Jesse Ortiz (by phone)*  
*David Villarino (present)*  
*Dr. Nora Dominguez (Present)*

**Staff joined**

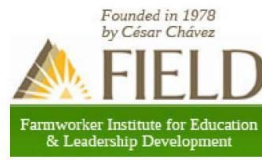
*Dr. Tamar Asatryan (present)*  
*Lisa Reilly (present)*  
*Paco Jacobo (present)*  
*Rosa Ruelas (present)*  
*Delilah Martinez (present)*  
*Susana Navarro-Llamas (present)*

**7. ADOPTION OF THE AGENDA**

*Mr. Villarino asked everyone to review the agenda. There were no comments. Chair entertained a motion to approve agenda. Nora Dominguez moved and Jesse Ortiz seconded motion. The motion carried unanimously.*

**8. OPEN PUBLIC FORUM**

*It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be*



*limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.*

*Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.*

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

*Mr. Villarino opened public forum at 1:10 p.m. He asked if there were any comments by the public. There were no comments. Public open forum was closed.*

## **9. CLOSE PUBLIC FORUM**

*Public Forum closed at 1:11 pm*

## **10. OPEN SESSION**

### **11. APPROVAL OF THE CONSENT AGENDA:**

*All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:*

*a.) Approval of minutes from the May 16, 2019 meeting.*

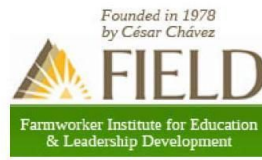
*Mr. Villarino asked the Board Members to review minutes from May 16th, 2019. There were no comments. Chair entertained a motion to approve minutes from May 16th, 2019 meeting. Nora Dominguez moved and Jesse Ortiz seconded. There was no discussion and was approved unanimously.*

### **12. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**

*There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:*

*David Villarino shared information about Kern graduation the night before and commended our Assistant Regional Manager Vanessa Joccobo in a job well done.*

*Mr. Villarino also shared information on our new Chief of Staff Paco Jacobo who oversees FIELD's technology, facilities, budget, etc.*



*Nora Dominguez shared how inspired she was with the families and graduates and the transformation they go through and how it confirms the work that FIELD and Staff does.*

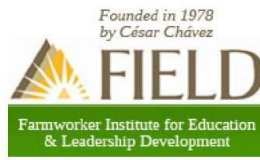
### **13. INFORMATION ITEMS (nonvoting):**

- a) **Corporate overview** - *Mr. Villarino reported on his actions.*
- b) **Operations Plan 2019-2020** - *Dr. Tamar Asatryan/Paco Jacobo*  
*Dr. Tamar Asatryan presented and reviewed the Operations plan 2019-2020 with the board. Paco Jacobo was introduced by Dr. Tamar Asatryan as FIELD's new Chief of Staff. Paco discussed updating the website and utilizing Facebook, Instagram, etc. to keep population informed. He also discussed issues on leases that prior employees signed for 5 years and it has been very difficult to get out of, these sites are Greenfield and Salinas. Mr. Jacobo is also putting together a Sexual harassment training built in with professional development, new and existing staff.*
- c) **CTE Plan 2019-2020** - *Lisa Reilly*  
*Lisa Reilly presented and reviewed CTE Plan 2019-2020 with the board.*
- d) **Financial Review** - *Rosa Ruelas presented the board with 2019-2020 adopted EPIC budget reviewed the revenue and expenses, revenues projected to be \$6,778,379 which includes a 395 projected ADA along with WIOA title II Grant and CTE Grant. Projected expenses \$6,620,458. She also reviewed the multi-year projections for the next 2 years. Projections show a positive fund balance for 2019-2020 of \$157,921 along with that the budget assumptions and the LCFF calculator was shared.*
- e) **EPIC Review** - *Delilah Martinez presented and reviewed with the Board of Directors the Executive Summary for the 2018-2019 school year, as well as teacher salary schedule, health and safety procedures and LCAP.*

### **14. OLD BUSINESS:**

- 1. 2nd reading of EPIC's 2019-2020 Calendar
- 2. 2nd reading of Student Discipline/Conduct Policy
- 3. 2nd reading of Safety Plan

*Delilah Martinez reviewed EPIC's second reading to the Board.*



**15. NEW BUSINESS:**

*David Villarino reviewed progress of purchasing property at 425 E. Fairview Rd. Bakersfield, CA 93307 & 416 West J Street, Tehachapi, CA 93561.*

**16. FIELD/EPIC:**

1. **Action Item** - Shall the FIELD/EPIC Board approve 2nd reading of EPIC's 2019-2020 Calendar?
2. **Action Item** - Shall the FIELD/EPIC Board approve 2nd reading of Student Discipline/Conduct Policy?
3. **Action Item** - Shall the FIELD/EPIC Board approve 2nd reading of Safety Plan?
4. **Action Item** - Shall the FIELD/EPIC Board approve 2019-2020 LCAP?
5. **Action Item** - Shall the FIELD/EPIC Board approve EPIC teacher Salary Schedule for the 2019-2020 school year?
6. **Action Item** - Shall the FIELD/EPIC Board of directors authorize David Villarino to purchase facilities including, but not limited to, Rexland Acres 425 E. Fairview Rd. Bakersfield, CA 93307 and 416 West J Street, Tehachapi, CA 93561?
7. **Action Item** - Shall FIELD/EPIC Board of Directors approve reappointments to the EPIC Board of Trustees and FIELD's Board of Directors for an additional 1-year term?

*Board Trustee Nora Dominguez moved to accept all action items 1-7. David Villarino Board President seconded the motion. No discussion motion carried unanimously.*

**ADJOURNMENT:**

*Chair entertained a motion to adjourn, Nora Dominguez moved, David Villarino seconded. Motion carried unanimously. Meeting adjourned at 4:54 pm.*

*Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, September 14, 2019, time and location to be determined.*

*This Meeting Agenda was posted at least 72 hours in advance of the meeting at the University of La Verne, 10800 Stockdale Hwy., Suite 201, Bakersfield, CA 93311, online on the website, and at the meeting location.*