



The Farmworker's Institute of Education and Leadership Development

FIELD BOARD OF DIRECTORS MEETING AGENDA

MINUTES

Location: Farmworker Institute of Education and
Leadership Development
(FIELD) Headquarters
106 S. Robinson Street
Tehachapi, CA 93561

Teleconference Locations:

29700 Woodford Tehachapi Road, Keene, CA 93531
106 S. Robinson Street, Tehachapi, CA 93561
1290 Bello Ave. St. Helena, CA 94574
10800 Stockdale Hwy. Bakersfield, CA 93311
1251 Brar Family Court, Bakersfield, CA 93314
319 Driftwood Rd. Corona Del Mar, CA 92625
9001 Stockdale Highway, Bakersfield, CA 93311

or by phone: 1-218-339-7800 Access Code 823-5414

September 5, 2019 at 12pm

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

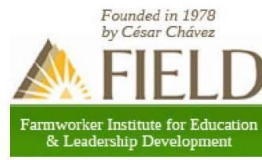
1. MEETING CALLED TO ORDER:

Mr. Villarino called the meeting to order at 12:04 pm.

2. ESTABLISH A QUORUM

Roll Call:

David Villarino (<i>present</i>)	Dr. Nora Dominguez (<i>by phone</i>)
Anthony Chavez (<i>present</i>)	Dr. Mark Martinez (<i>by phone</i>)
Ines De Luna (<i>not present</i>)	Dr. Jesse Ortiz (<i>not present</i>)
Raji Brar (<i>not present</i>)	



Nonvoting:

Joseph Casas (*General Counsel – nonvoting*)(*not present*)
Michael Gomez, Treasurer (*by phone*)
Patrick Pine, Secretary (*present*)

Staff Present:

Delilah Martinez (*by phone*)
Rosa Ruelas (*present*)
Susana Navarro-Llamas (*present*)

3. SALUTE TO THE FLAG / FARMWORKER POEM

No salute to the flag was taken.

4. ADOPTION OF THE AGENDA

Mr. Villarino asked everyone to review the agenda. Delilah Martinez mentioned Action Item # 6 Ag Curriculum was not ready for board approval. Chair entertained a motion to approve agenda excluding item #6. Nora Dominguez moved and Anthony Chavez seconded the motion. The motion was approved by David Villarino, Anthony Chavez, Mark Martinez, Nora Dominguez. Motion carried unanimously.

5. OPEN PUBLIC FORUM

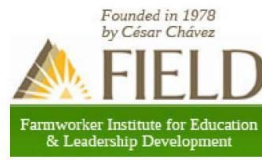
It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.

Mr. Villarino opened public forum at 12:07 p.m. He asked if there were any comments by the public.

There were none.



6. CLOSE PUBLIC FORUM

Public forum closed at 12:07 pm.

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act. No discussions were held.

8. OPEN SESSION

9. APPROVAL OF THE CONSENT AGENDA:

All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

a.) Approval of minutes from the June 29, 2019 meeting.

Mr. Villarino asked the Board Members to review Minutes from June 29, 2019. There were no comments. Chair entertained a motion to approve the minutes from June 29, 2019 meeting. Anthony Chavez moved and Mark Martinez seconded. There was no discussion and the motion to approve the minutes was approved by David Villarino, Anthony Chavez, Nora Dominguez, and Mark Martinez.

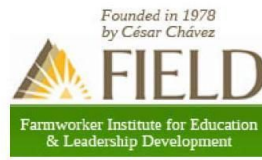
10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

Mr. Villarino shared recent hire of HR director Silva Ohannasian bringing 18 years experience and extensive knowledge to FIELD. Mr. Villarino shared information regarding the transfer of FIELD's accounts to State Beneficial Bank who will be increasing our line of credit to allow us to procure some buildings for our Conservation Corps.

Mr. Villarino also shared letter from Scott W. Lay commending FIELD staff for proper accounting methods, internal procedural controls and sound multi-year projections supported by conservative data.

Mr. Villarino shared our upcoming trainings, Sexual Harassment and Brown act training at our next board meeting at Cambria Pines, CA. on September 20 & 21, 2019. Mr. Villarino reminded board



members/Trustees of the importance of posting Notice and Agenda where board members are calling in from, as well as taking a picture to confirm that in fact it has been posted.

Mr. Villarino shared discrepancy with FIELD 's name. He shared how the IRS 501c (3) approval letter and the California Secretary of State have our name listed correctly as "Farmworkers Institute of Education and Leadership Development, Inc." When the bylaws were amended by Cesar they submitted the name as "Farmworker Institute of Education and Leadership Development, inc." We need to reconcile our bylaws to reflect the "S" so it is consistent with Secretary of State and the IRS. We will reconcile all documents back to Farmworker Institute of Education and Leadership Development.

11. INFORMATION ITEMS (nonvoting):

Rosa Ruelas reviewed the financials. She shared unaudited financials relating to EPIC and to be approved by the board and submitted to Nevada County by September 15th.

EPIC's 2018-19 fiscal year total revenue shows \$4,699,579 this includes our closure of our P2 with 330 ADA with an increase by 95 ADA compared to last year, with a fund balance of \$1,862,809.

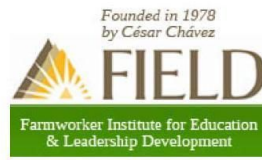
EPIC's 2018-19 expenditures of \$3,712,279 shows a positive excess revenue of \$987,300 placing EPIC in a very positive position.

Executive Director Delilah Martinez discussed and shared Graduation Requirements, Delilah is recommending to drop health credits and add them to life skills. The rationale for the revision to name a few is that per California Department of Education, 5 credits of health are no longer on the department's list of the 13 basic required courses. Also, this health curriculum in California is written for adolescent students, not adult students.

Delilah also recommended to hire teachers listed below to work as faculty with provisional internship permits who have applied or will apply to the california commission.

12. OLD BUSINESS:

No old business



13. NEW BUSINESS:

FIELD/EPIC:

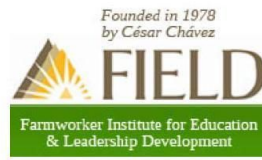
1. **Action Item** - Shall the FIELD/EPIC Board the approve the unaudited financials?
2. **Action Item** - Shall the FIELD/EPIC Board approve the revision to the EPIC graduation requirements to discontinue the five credits of Health as a requirement, and add those five credits to the Life Skills graduation requirement category?
3. **Action Item** - When an employing agency finds there is an insufficient number of qualified teachers, a Provisional Internship Permit (PIP) provides employing agencies an option to fill an assignment with an individual who qualifies under one of the available assignment options. Shall the FIELD/EPIC Board of Directors review and approve the request for Provisional Internship Permits for the following EPIC teachers?

Anzora, Rosalba - EPIC Desert Hot Springs
Desalles, Bernadette - EPIC Atwater
Flores, Maria - EPIC Tulare
Hernandez, Erendira - EPIC Indio
Sais, Karla - EPIC Riverside classroom #2
4. **Action Item** - Shall the FIELD/EPIC Board approve the Board of Directors Meeting dates for 2019-2020?
5. **Action Item** - Shall the FIELD/EPIC Board approve the confirmed name on amended bylaws?
6. **Action Item** - Shall the FIELD/EPIC Board approve the Ag Curriculum?

Board Trustee Mark Martinez moved to accept all action items 1-5 inclusive, Nora Dominguez seconded. No discussion motion carried unanimously.

14. ADJOURNMENT:

Chair Villarino entertained a motion to adjourn, Anthony Chavez moved and seconded by Mark Martinez. Motion carried unanimously by David Villarino, Anthony Chavez, Mark Martinez, Nora Dominguez. Meeting adjourned at 12:40 pm.



Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, September 20, 21, 2019, at 2:00PM, 2905 Burton Dr. Cambria Pines, CA 93428

This Meeting Agenda was posted at least 72 hours in advance of the meeting at Farmworkers Institute of Education and Leadership Development (FIELD) Corporate office, 106 S. Robinson Street, Tehachapi, CA 93561, online on the website, and at the meeting location.