

**The Farmworkers Institute of Education and Leadership Development, Inc
FIELD BOARD OF DIRECTORS SPECIAL MEETING
EPIC de Cesar Chavez Board of Trustees Meeting
MINUTES**

Location: Farmworker Institute of Education and
Leadership Development
(FIELD) Headquarters
106 S. Robinson Street
Tehachapi, CA 93561

Zoom Meeting/Teleconference Location:
<https://us02web.zoom.us/j/87860378501>

Meeting ID: 878 6037 8501 By Phone (669) 900-9128

Friday, January 14, 2022 at 12:00pm

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

1. MEETING CALLED TO ORDER: *Mr. Villarino called the meeting to order at 12:12 pm*

2. ESTABLISH A QUORUM *Quorum was established at 12:13 pm*

Roll Call:

David Villarino (*Present*)

Dr. Nora Dominguez (*present, by video conference*)

Dr. Mark Martinez (*present, by phone*)

Dr. Jesse Ortiz (*present, by video conference, joined at 12:16pm*)

Ines De Luna (*present, by video conference, joined at 12:12pm*)

Nadia Villagran (*not present*)

Nonvoting:

Patrick Pine, Secretary (*not present*)

Michael Gomez, Treasurer (*present, by video conference*)

Joseph Casas (*General Counsel*)

Staff Present:

Dr. Tamar Asatryan (*Present*)

Vanessa Gutierrez (*present, by video conference*)

Rosa Ruelas (*present, by video conference*)

Lisa Tabarez (*present, by video conference*)

Susana Navarro-Llamas (*present*)

3. SALUTE TO THE FLAG / FARMWORKER POEM

No Salute to the Flag/Farmworker Poem

4. ADOPTION OF THE AGENDA

12:12pm. Mr. Villarino asked everyone to review the agenda. There were no comments. Chair entertained a motion to adopt the Agenda. Mark Martinez moved, Nora Dominguez seconded. There was no discussion and motion was approved unanimously.

5. OPEN PUBLIC FORUM

It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.

Mr. Villarino opened the public forum at 12:14 pm. He asked if there were any comments by the public. There were none.

6. CLOSE PUBLIC FORUM

Public forum closed at 12:15 pm

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.

No closed session

8. OPEN SESSION

9. APPROVAL OF THE CONSENT AGENDA:

All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

No minutes for approval

10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.

11. INFORMATION ITEMS (nonvoting)

a) David Villarino, President/CEO

1. Independent Study
2. Review of Potential Connections with Foundation Board Members
3. FERPA Policy
4. WASC Feedback

Mr. Villarino discussed the budget proposed by the Governor for declining enrollment in terms of hold harmless. If the legislature prevails or if the governor issues an executive order for this year's application of hold harmless, then we will be able to reimburse us at the level that we were paid last year, which is over 600 ADA. This year, we're barely at 350 which is about a 50% decline in our enrollment and our attendance.

Mr. Villarino also shared with the board of trustees that they are applying for an additional grant with the community of CalFire with the Pine Mountain Club Fire Mitigation Project.

Lisa Tabarez, shared the impact of the Omicron variant and how it has affected our attendance issues

with staff and students.

On January 3, we began to place students on long term independent study. We were finding that some students, especially our ESL students preferred in person class as they needed that personal contact with the teacher in the classroom. We are proposing to the board of Trustees a hybrid offering, this requires training for teachers & students with implementing this hybrid type of classroom and offer those students the opportunity to choose if they want to be virtual or in class.

Lisa Tabarez also shared, the Western Association of Schools and Colleges, WASC are doing a review and are posing some questions for the Board of Trustees on how the board supports the purpose, achievement, and the work of the staff and how the decisions are made to support improving the school. Responses are compiled and sent to the Local Control Accountability Plan, LCAP.

Board members provided some feedback in response to the WASC questions. Mr. Villarino shared that the board supports our purpose, student achievement, and the work of the staff by being available throughout the year for updates at all the board meetings. The board attends the graduations and helps FIELD in terms of approaching any funding from the legislature. Mr. Mark Martinez shared that we have a diversity of board members that serve as a resource for any number of issues that might come up . Also, dealing with local communities, state government regulations. This is an important resource, especially because we're talking about not just funding but the spending of money and how we try to make sure that everything we do is within the ethical guidelines that we have for our mission. Nora Dominguez added fiscal oversight, fundraising, resources, and approval of staff support services, as well as staff providing the board with presentations to make informed decisions.

Mr. Jesse Ortiz also added that the board regularly reviews & approves the LCAP and suggested sharing the chapter of the governance which discusses the role of the board.

Vanessa Gutierrez shared the FERPA Policy, FERPA is a policy that says how we handle our student records and how we give students access to those records. Most community colleges and schools have them and that's basically the language that we use, modifying it to serve our students who are 18 and over.

Rosa Ruelas, Accounting Manager shared an update on our financials. Rosa shared with the board of trustees the total revenue of \$3,727,943 which includes 400 ADA projected according to our budget through November 2021. As far as revenue and expenditures we have a total of \$5,806,035 giving us a negative excess revenue of \$2,078,000. Our fund balance as of July 1, 2021 was \$5,444,751. The negative excess revenue of \$2,078,000 will be deducted from our fund balance of July which will leave a fund balance of \$3,366,659. We projected a loss as the board may recall from last December meeting.

Rosa also shared additional revenue came in from CTE & CalRecycle grants in the amount of \$254,000 which is more revenue than we had projected.

In our expenses compared to the budget we came in lower than what we were projected at \$189,000. As of closure of P-1 which was in December, we ended up closing with 354 ADA in our actuals. Adjustments will be made to reflect the true P-1 revenue that we reported.

12. OLD BUSINESS:

13. NEW BUSINESS:

FIELD/EPIC:

1. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the conversion to Distance Education?

Chair entertained a motion to approve the conversion to Distance Education. Jesse Ortiz moved, Ines De Luna seconded the motion. Trustee Jessy Ortiz asked Lisa Tabarez how will we measure the effectiveness of this hybrid offering, Lisa Tabarez responded by measuring the attendance, student/teacher feedback and graduate count. No additional discussion, motion was approved unanimously.

2. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve CAL FIRE Grant Resolution for Pine Mountain Club Fire Mitigation Project?

Chair entertained a motion to approve the CAL FIRE Grant Resolution for Pine Mountain Club Fire Mitigation Project. Nora Dominguez moved, Mark Martinez seconded. There was no discussion and the motion was approved unanimously.

3. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the FERPA Policy?

Chair entertained a motion to approve the FERPA Policy. Mark Martinez moved, Jesse Ortiz seconded. There was no discussion and the motion was approved unanimously.

14. ADJOURNMENT:

Chair entertained a motion to adjourn, Nora Dominguez moved and Jesse Ortiz seconded. The motion was approved unanimously. The meeting was adjourned at 12:39pm

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, March 27, 2022 time and location to be determined.

This Special Meeting Agenda was posted at least 24 hours in advance of the meeting at Farmworker Institute of Education and Leadership Development (FIELD) Corporate office, 106 S. Robinson Street, Tehachapi, CA 93561, online on the website, and at the meeting location.

The Farmworkers Institute of Education and Leadership Development, Inc
FIELD BOARD OF DIRECTORS QUARTERLY MEETING
EPIC de Cesar Chavez Board of Trustees Meeting
MINUTES

Location: Farmworker Institute of Education and
Leadership Development
(FIELD) Headquarters
106 S. Robinson Street
Tehachapi, CA 93561

Zoom Meeting/Teleconference Location:
<https://us02web.zoom.us/j/81036035676>

Meeting ID: 810 3603 5676 By phone (669) 900-9128

Saturday, December 11, 2021 at 10:00 am

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

1. MEETING CALLED TO ORDER: *Mr. Villarino called the meeting to order at 10:06 am*

2. ESTABLISH A QUORUM *Secretary Patrick Pine established quorum at 10:07 am*

Roll Call:

David Villarino (*Present*)

Dr. Nora Dominguez (*present, by video conference*)

Dr. Mark Martinez (*present, by video conference, joined at 10:25 am*)

Dr. Jesse Ortiz (*present, by video conference*)

Ines De Luna (*present, by video conference*)

Nadia Villagran (*present, by video conference*)

Nonvoting:

Patrick Pine, Secretary (*present*)

Michael Gomez, Treasurer (*present, by video conference*)

Joseph Casas (*General Counsel*)(*not present*)

Staff Present:

Rosa Ruelas (*present*)

David Chavez Villarino (*present, by video conference*)

Erin Hicks (*present*)

Dr. Tamar Asatryan (*present*)

Lisa Tabarez (*present, by video conference*)

Vanessa Gutierrez (*present, by video conference*)

Gustavo Olvera (*present, by video conference*)

Susana Navarro-Llamas (*present, by video conference*)

Donald Thornsberry (*present, by video conference*)

3. SALUTE TO THE FLAG / FARMWORKER POEM

No Salute to the Flag/Farmworker Poem

4. ADOPTION OF THE AGENDA

Chair entertained a motion to approve the agenda without the November 16, 2021 minutes pending the review and additional comments. Nora Dominguez moved, Jesse Ortiz seconded. There was no additional discussion and motion was approved unanimously.

5. OPEN PUBLIC FORUM

It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

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Mr. Villarino opened the public forum at 10:10 am. He asked if there were any comments by the public. There were none.

6. CLOSE PUBLIC FORUM

Public forum closed at 10:11 am.

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.

No closed session

8. OPEN SESSION

9. APPROVAL OF THE CONSENT AGENDA:

All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

- a) Approval of minutes from the November 16, 2021 meeting*

Mr. Villarino asked the Board Members to review minutes from the November 16, 2021 meeting. Trustee Jesse Ortiz and other members of the board suggested more content needed to be added. Minutes will be amended and reviewed by the board at our next board meeting.

The following will be added to the November 16, 2021 meeting Minutes per today's discussion and board of Trustees approval.

"Trustee Ortiz and other members suggested that FIELD/EPIC programs be reviewed for how to assist and improve the financial status for this year. Mr Villarino said we would be refocusing on our programs and do a campaign and we would come back in the next board meeting with findings and recommendations. President Villarino also stated there will be efforts to increase enrollment and ADA with budget reductions for consideration at the next board meeting along with the review of the first Interim Budget report for Nevada County"

Chair entertained a motion to approve the November 16, 2021 minutes. Ines De Luna moved, Nadia Villagran seconded. There was no additional discussion and the motion to approve the minutes from the November 16, 2021 meeting was approved unanimously.

10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.

Board Trustee Ines De Luna shared the hiring of Dr. Frost as an Interim President at Napa Community College from January through June 2022. Dr. Frost was a FIELD Board Member and came to work for us as Chief of Staff. Mr. Villarino mentioned that once Dr. Frost starts his new position and will reach out to him to discuss bringing ESL.

Secretary Patrick Pine shared the increase of COVID-19 cases in our counties, hospitals are full and there is a serious concern these news are not shared with the public because there will be more cases this year than last. If the flu and COVID-19 cases pick up it looks like we may have more challenges to our medical plan to deal with.

11. INFORMATION ITEMS (nonvoting)

1. David Villarino - President/CEO
 - a) Finance on Budget Revisions
Mr. Villarino briefly shared our finance on budget revisions.
2. Rosa Ruelas, Financial Manager
 - a) First Interim Report

Rosa Ruelas gave the board of trustees an update on financials and went over the First Interim Report, EPIC de Cesar Chavez 2021-2022 1st Interim Assumptions, Proposed Budget 2021-2022 Combined, Balance Sheet through October 31, 2021

3. Dr. Tamar Asatryan, Strategic Initiatives
 - a) Advancement; Funding, Grant Research & Compliance
 - b) Reconciliation with Programs

Dr. Tamar Asatryan shared the Advancement; Funding, Grant Research & Compliance and Reconciliation with Programs

4. Lisa Tabarez - EPIC Educational Programs Director
 - a) EPIC Operations - Conversions with Independent Study
 - b) Second Reading of the Educators Effectiveness Funds Block Grant Program
 - c) Provisional Interim Permit, Barbara Flores
 - d) WASC Feedback
 - e) Safety Plan Reviewed for Comment

EPIC Educational Programs Director, Lisa Tabarez shared the EPIC Conversions with Independent Study, Second Reading of the Educators Effectiveness Funds Block Grant Program, Provisional

Interim Permit for Barbara Flores, WASC Feedback questions, and the Safety Plan Reviewed for Comment.

5. Gustavo Olvera, Assistant Director of Cesar Chavez Environmental Corps
 - a) Results from Quarter (1) Fiscal Year 2021-22 and Fiscal Year 20-21 Closeout

Gustavo Olvera, Assistant Director of CCEC shared the results from Quarter 1 Fiscal Year 2021-22 and Fiscal Year 20-21 Closeout.

6. Erin Hicks, Program Manager
 - a) Coop Development Report
 - b) Cooperative Program Donor List

Erin Hicks shared the Coop Development Report & the Cooperative Program Donor List with the board.

7. Donald Thornsberry, Career Technical Education Director
 - a) CTE Report

CTE Director Donald Thornsberry shared the CTE Report to the board of Trustees.

8. David Chavez Villarino, School Psychologist
 - a) Social Emotional Learning

Mr. Chavez Villanino, FIELD School Psychologist shared the Social Emotional Learning project that we have been discussing throughout the semester and has geared towards assisting our conservation corps members who have encountered trauma throughout their lives, either as single parents or single parent households, households that have festered violence or dropouts, substance abuse, even as far as homelessness. The framework is to create an environment that promotes improvements over time, and being able to create new environments and get them to experience it so they can succeed in our programs.

12. OLD BUSINESS:

13. NEW BUSINESS:

FIELD/EPIC:

1. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the first Interim Report?

Chair entertained a motion to approve the first Interim Report. Nora Dominguez moved, Mark Martinez seconded the motion. There was no discussion and the motion was approved unanimously.

2. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the following personnel on a Provisional Internship Permit for the purpose of employment?
- a) Barbara Flores - Classroom teacher, multiple subjects, grades 9-12, EPIC Cathedral City, Provisional Internship Permit, no objections to the issuance of this permit, signed by *Lisa Tabarez*, Administrator

Chair entertained a motion to approve Barbara Flores on a Provisional Internship Permit for the purpose of employment. Ines De Luna Moved, Nora Dominguez seconded the motion. There was no discussion and the motion was approved unanimously.

3. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the Educators Effectiveness Funds Block Grant Program?

Chair entertained a motion to approve the Educators Effectiveness Funds Block Grant Program. Nora Dominguez moved, Ines De Luna seconded. There was no discussion and the motion was approved unanimously.

4. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the EPIC School Safety Plan?

Chair entertained a motion to approve the EPIC School Safety Plan. Nora Dominguez moved, Ines De Luna seconded the motion. There was no discussion and the motion was approved unanimously.

Board members shared their thoughts and congratulated the FIELD team for the phenomenal work everyone is doing in transforming lives and helping our students.

14. ADJOURNMENT:

Meeting adjourned at 1:41 pm.

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, March 27, 2022 time and location to be determined.

This Special Meeting Agenda was posted at least 72 hours in advance of the meeting at Farmworker Institute of Education and Leadership Development (FIELD) Corporate office, 106 S. Robinson Street, Tehachapi, CA 93561, online on the website, and at the meeting location.

The Farmworkers Institute of Education and Leadership Development, Inc
FIELD BOARD OF DIRECTORS SPECIAL MEETING
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MINUTES

Location: Farmworker Institute of Education and
Leadership Development
(FIELD) Headquarters
106 S. Robinson Street
Tehachapi, CA 93561

Zoom Meeting/Teleconference Location:

<https://us02web.zoom.us/j/88088434875>

Meeting ID: 880 8843 4875 By Phone (669) 900-9128

Tuesday, November 16, 2021 at 12:00 PM

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

1. MEETING CALLED TO ORDER: *Mr. Villarino called the meeting to order at 12:03 pm*

2. ESTABLISH A QUORUM *Quorum was established at 12:03 pm*

Roll Call:

David Villarino (*present, by video conference*) Dr. Nora Dominguez (*present, by video conference*)

Dr. Mark Martinez (*present, by video conference, joined at 12:14pm*)

Dr. Jesse Ortiz (*present, by video conference*) Ines De Luna (*present, by video conference*)

Nadia Villagran (*present, by video conference*)

Nonvoting:

Patrick Pine, Secretary (*present, by video conference, joined at 12:14 pm*)

Michael Gomez, Treasurer (*present, by video conference*)

Joseph Casas (*General Counsel*) (*not present*)

Staff Present:

Rosa Ruelas (*present, by video conference*)

Dr. Tamar Asatryan (*present, by video conference*)

Lisa Tabarez (*present, by video conference*)

Susana Navarro-Llamas (*present, by video conference*)

3. SALUTE TO THE FLAG / FARMWORKER POEM

No Salute to the Flag/Farmworker Poem

4. ADOPTION OF THE AGENDA

Mr. Villarino asked everyone to review the agenda. There were no comments. Chair entertained a motion to adopt the Agenda. Jesse Ortiz moved, Nora Dominguez seconded. There was no discussion and motion was approved unanimously.

5. OPEN PUBLIC FORUM

It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

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Mr. Villarino opened the public forum at 12:07 pm. He asked if there were any comments by the public. There were none.

6. CLOSE PUBLIC FORUM

Public forum closed at 12:08 pm

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.

No Closed Session

8. OPEN SESSION

9. APPROVAL OF THE CONSENT AGENDA:

All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

- a) Approval of minutes from the September 7, 2021 meeting*
- b) Approval of minutes from the September 24 & 25, 2021 meeting*
- c) Approval of minutes from the October 27, 2021 meeting*

Mr. Villarino asked the Board Members to review Minutes from September 7, 2021, September 24 & 25, 2021, and October 27, 2021. Chair entertained a motion to approve the minutes Nora Dominguez moved & Ines De Luna Seconded. There was no discussion and the motion to approve the minutes was approved unanimously.

10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.

Mr. Villarino shared with the board the financial crisis FIELD is facing. He began by sharing that we anticipated with the governor's mandate that all the students have to come back to in-person instruction. However, that transpired in almost a 50% decline in enrollment for attendance, the students are not coming to class. We did not anticipate that students wanted to continue with Distance Education assuming that everybody preferred in school instruction. Mr. Villarino continued to share that come P-2 in February we will not be in a good situation and may be forced to shut down in April 2022.

Trustee Ortiz and other members suggested that FIELD/EPIC programs be reviewed for how to assist and improve the financial status for this year. Mr Villarino said we would be refocusing on our programs and do a campaign and we would come back in the next board meeting with findings and recommendations. President Villarino also stated there will be efforts to increase enrollment and ADA with budget reductions for consideration at the next board meeting along with the review of the first Interim Budget report for Nevada County.

Mr. Villarino also shared that FIELD is not moving forward with purchasing the property in Bakersfield nor the construction of our building in Tehachapi. We have laid off all of our promotoras, most of our ESL teachers with exception of Bakersfield and Delano where the ESL program will remain open. As a result of these changes a number of EPIC classes will be shut down and will be converted to independent study from in person instruction.

11. INFORMATION ITEMS (nonvoting):

1. David Villarino - President/CEO
 - a) Budget Update
 - b) Urban Forestry Workforce Development Grant

Mr. Villarino shared the Urban Forestry Workforce Development Grant with the board of directors.

Rosa Ruelas, Financial Manager discussed our Financial situation as well as our updated budget.

2. Lisa Tabarez - EPIC Educational Programs Director
 - a) Provisional Internship Permit
 - b) Independent Study Policy 2021-2022
 - c) Review of Educators Effectiveness Funds Block Grant Program

Lisa Tabarez shared the provisional Internship Permit, Independent Study Policy 2021-2022 and reviewed the Educators Effectiveness Funds Block Grant Program with the board of directors.

12. OLD BUSINESS:

13. NEW BUSINESS:

FIELD/EPIC:

1. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the Clarification and approval to place the following personnel on a Provisional Internship Permit for the purpose of employment:
 - a. Jose A. Garcia Puente- Classroom teacher, multiple subjects, grades 9-12, EPIC Greenfield, Provisional Internship Permit, no objections to the issuance of this permit, signed by *Lisa Tabarez*, Administrator
 - b. Roberto Vieyra Navarro - Classroom teacher, multiple subjects, grades 9-12, EPIC Bakersfield, Provisional Internship Permit, no objections to the issuance of this permit, signed by *Lisa Tabarez*, Administrator

Chair entertained a motion to approve the Clarification and approval to place Jose A. Garcia Puente and Roberto Vieyra Navarro on a Provisional Internship Permit for the purpose of employment. Jesse Ortiz moved, Nadia Villagran seconded the motion. There was no discussion and the motion was approved unanimously.

2. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the Independent Study Policy 2021-2022?

Chair entertained a motion to approve the Independent Study Policy 2021-2022. Jesse Ortiz moved, Nadia Villagran seconded the motion. There was no discussion and the motion was approved unanimously.

3. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the Urban Forestry Workforce Development Grant Resolution?

Chair entertained a motion to approve the Urban Forestry Workforce Development Grant Resolution. Jesse Ortiz moved, Nadia Villagran seconded. There was no discussion and the motion was approved unanimously.

14. ADJOURNMENT:

Meeting adjourned at 1:12PM

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, December 11, 2021 time and location to be determined.

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